

Minutes of the 25 March 2010
Special Meeting of the Yancey County Board of Commissioners
Held at 3:00 o'clock p.m. in the Commissioners Board Room
Yancey County Courthouse, Burnsville, North Carolina

Present at the 25 March 2010 meeting of the Yancey County Board of County Commissioners were Chairman Walter Savage, Member Jerri Storie, Member Johnny Riddle, County Manager Nathan Bennett, Clerk to the Board Jason Robinson, County Planner Jamie McMahan, County Attorney Donny Laws, and Jody Higgins.

Call to Order and Approval of Agenda

Chairman Savage called the meeting to order and entertained a motion to approve the agenda. The motion was made by Commissioner Riddle and seconded by Commissioner Storie and the vote to approve was unanimous. (Attachment A)

Awarding of Bid for the reroofing

The Board first heard from County Planner Jamie McMahan and County Manager Nathan Bennett reviewing the reroofing project at the former Yancey Medical Center. The reroofing is part of a larger project to renovate the former medical center into county office space. County Manager Bennett and County Planner McMahan also reviewed the bidding process with the Board. Both the county manager and county planner advised the Board to accept the bid of CityScape Roofing based upon the advice of Architectural Design Studios, the architectural firm hired to do the work at the former medical center. The bid from CityScape was for a base bid of \$41,700 and the alternate 1 bid, to replace the entire roof, of \$28,000 for a total bid of \$69,700. Upon hearing from the county manager and county planner, Commissioner Storie made a motion to accept the bid by CityScape Roofing in the amount of \$69,700. The motion was seconded by Commissioner Riddle and the vote to approve was unanimous (Attachment B).

Closed Session

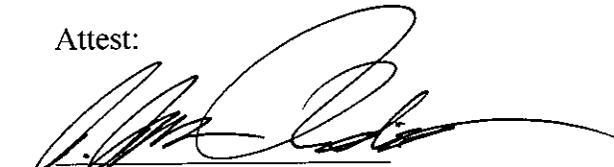
County Attorney Donny Laws advised the Board that they needed to go into closed session to discuss personnel issues. Upon hearing from the county attorney Chairman Savage made a motion that the Board go into closed session pursuant to NCGS 143-318.11 (a)(6) to discuss personnel issues. The motion was seconded by Commissioner Storie and the vote to approve was unanimous. When the Board came back into open session Commissioner Storie made a motion to accept Susie McEntyre's offer of a cessation of employment as Tax Assessor of Yancey County effective 7 May 2010. The motion was seconded by Commissioner Riddle and the vote to approve was unanimous. Commissioner Riddle then made a motion to create the position of Tax Administrator and to designate it at pay grade 67. The motion was seconded by Commissioner Savage and the vote to approve was unanimous. Chairman Savage then made a motion to appoint Jeff Boone as Tax Administrator of Yancey County and while the current assessor is on vacation and until her successor is appointed that he take on the responsibilities and duties associated with the tax assessor's office. The motion was seconded by Commissioner Storie and the vote to approve was unanimous.

Adjournment

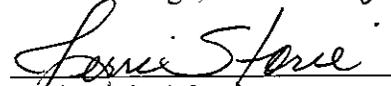
Having no further business Chairman Savage made a motion to adjourn and it was seconded by Commissioner Storie. The vote to adjourn was unanimous.

Approved and authenticated on this the _____ 6th _____ day of April 2010.

Attest:

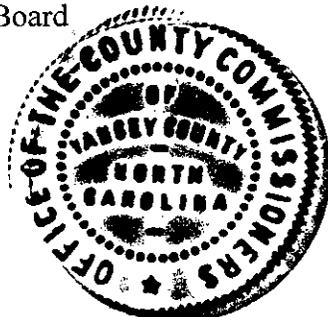

Jason Robinson
Clerk to the Board


Walter Savage, Chairman


Jerri Storie, Member


Johnny Riddle, Member

(county seal)



Attachment A



YANCEY COUNTY

110 Town Square, Room 11 • Burnsville, North Carolina 28714
PHONE: (828) 682-3971 • FAX: (828) 682-4301

Nathan Bennett, *County Manager*

Walter Savage, *Chairman*

Jerri Storie, *Commissioner*

Johnny Riddle, *Commissioner*

AGENDA YANCEY COUNTY COMMISSIONERS SPECIAL MEETING MARCH 25, 2010

- I. Call to Order---Chairman Savage
- II. Approval of the Agenda
- III. Awarding of bid for the reroofing of the former Yancey Medical Center building
- IV. Personnel Matters pursuant to NCGS 143-318.11(a)(6)
- V. Adjourn

Attachment B



March 25, 2010

Mr. Nathan Bennett
Yancey County Manager
110 Town Square, Room 11
Burnsville, NC 28714

Re: Roof Replacement for Yancey County Community Medical Center Building
Recommendation for Project Award

Dear Mr. Bennett,

Bids were taken on March 24 for the referenced project. CityScape Roofing, Inc. provided the low base bid for the project. You will note from the attached certified bid tabulation that their base bid proposal was **\$41,700**. The combination of the base bid and their proposals for the alternate also represents the low bid for this project:

Base Bid	\$41,700
Alternate 1 (Replacement of Balance of Roofing)	28,000
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Total Recommended Project Award	\$69,700

The CityScape Roofing, Inc. proposal, including the alternate, represents a better than expected project cost. I hereby recommend award of the base bid and Alternate 1 for the balance of roofing to CityScape Roofing, Inc. in the amount of Sixty-nine Thousand, Seven Hundred Dollars (\$69,700) for approval by the Yancey County Board of Commissioners. I further recommend that a contingency of \$10,000 be set aside for the removal of additional roofing should it be determined during roof installation that such removal is required.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Cox".

Mike Cox, AIA
ARCHITECTURAL DESIGN STUDIO, PA

c. Jamie McMahan, Yancey County Planner

Certified Bid Tabulation Form**Roof Replacement for Yancey County Community Medical Center Building**

Architectural Design Studio

Yancey County

Bids Taken March 24, 2010 @ 3:00

Burnsville, North Carolina

General Contract	License #	BASE BID	Alternate 1 TPO Fully Adhered Membrane	Total Bid
Barger-Ashe Roofing Co., Inc.	5976	\$48,700	\$27,700	\$76,400
Carolina Mountain Roofing & Construction, Inc	41940	\$46,100	\$27,400	\$73,500
Cityscape Roofing, Inc.	58382	\$41,700	\$28,000	\$69,700
Frizzell Construction Co. Inc.	6138	\$47,400	\$32,500	\$79,900
Service One, Inc.	31105	\$62,785	\$48,500	\$111,285
Stroup Sheet Metal Works, Inc.	5819	\$47,225	\$40,375	\$87,600

I certify that these bids were taken
on March 24, 2010 and were read aloud publicly.

Mike Cox, AIA

