

**Minutes of the 3 March 2009**  
**Regular Business Meeting of the Yancey County Board of Commissioners**  
**Held at 7:00 o'clock p.m. in the Yancey County Courtroom**  
**Yancey County Courthouse, Burnsville, North Carolina**

Present at the 3 March 2009 regular meeting of the Yancey County Commissioners were: Chairman Walter Savage, Member Jerri Storie, Member Johnny Riddle, County Manager Nathan Bennett, Clerk to the Board Jason Robinson, Chief Deputy Gary Banks, Jody Higgins, Brian Broom with Dixon and Hughes, Executive Director of Energy Xchange Heather Dawes, Transportation Director Lynn Austin, Assistant Transportation Director Sheila Bradley, Finance Director Lynne Hensley, Finance Officer Brandi Burleson, Economic Development Commission Executive Director Jake Blood, Emergency Management Director Bill Davis, and other members of the general public.

Chairman Savage called the meeting to order and asked if there was a minister in the audience. Finding no minister in the audience Chairman Savage gave the invocation to start the meeting. After the invocation Chairman Savage asked the Commissioners to look over the agenda for the evening's meeting. Chairman Savage then entertained a motion to accept the agenda as it was presented. Commissioner Riddle made the motion to accept the agenda and it was seconded by Commissioner Storie, the vote was unanimous. (See Attachment A)

The Board then moved to the public comment portion of the meeting. Chairman Savage once again reviewed the policy for public comment that was enacted by the board that each speaker is limited to three minutes and public comment will be limited to fifteen minutes total and if there is someone not able to speak then they will be the first to speak at the next month's meeting. Anthony Robinson was the first to speak to the Board. Mr. Robinson stated that he was opposed to the 5 member board because it expanded government. He also wanted to know the details of the Commissioner's 457 Retirement plan, he thought that it was just a way for the Commissioners to get money from the county. Next to speak before the Board was Bill Grover who was also opposed to a five member board and wanted a census taken in the room to see who was in favor of the proposal. He also didn't like being forced to comment on something before he heard about it. Next to speak to the Board was Royce Wilson. Chairman Savage informed Mr. Wilson that he had been doing some research on time limits at different public boards and found that Mitchell County also had a three minute time limit as did the Burnsville Town Council. Mr. Wilson again stated that there didn't need to be a time limit on public comment and that each speaker should have five minutes to speak. Mr. Wilson also wanted to voice his opposition to the five member board proposal because he thought that the Board should be watching the budget and that lots of people were struggling now. He wanted the Board to focus on getting more jobs into the County for people that are out of work. Next to speak before the Board was Ed Horst who stated that he was willing to do anything that he could to get some of the \$787 billion stimulus money into Yancey County. Next to speak before the Board was Tamera Frank she complained about meeting notices and board minutes. Chairman Savage then closed the public comment period with one speaker still on the list of speakers. That speaker, Betsy Solar, will be the first to speak at the April meeting.

The Board then moved to the approval of the minutes for February 3, 2009; February 16, 2009; February 20, 2009; February 23, 2009; and March 2, 2009. Chairman Savage entertained a motion to accept the February 3, 2009 minutes. Commissioner Storie made the motion and it was seconded by Commissioner Riddle. The vote was unanimous. Chairman Savage then made a motion to accept the minutes of the February 16, 2009 meeting, the motion was seconded by Commissioner Storie and the vote was unanimous. Chairman Savage then made a motion to accept the minutes of the February 20, 2009 meeting, the motion was seconded by Commissioner Storie and the vote was unanimous. Chairman Savage then made a motion to accept the minutes of the February 23, 2009 meeting, the motion was seconded by Commissioner Storie and the vote was unanimous. Commissioner Storie then made a motion to accept the minutes of the March 2, 2009 meeting, the motion was seconded by Commissioner Riddle and the vote was unanimous.

The Board then moved to Ms. Heather Dawes, Executive Director of Energy Xchange, about the Department of Energy Grant. Ms. Dawes presented the Board with a revised Phase I budget for the Department of Energy grant along with the insurance policy that is applicable for this grant. She also advised the Board that the insurance limits would need to be raised for Phase

II of the project (See Attachment B). She also had a question about the administration of the grant. She was wondering if she could administer the grant even though the County has contracted with Altamont for the reporting of the grant to the Department of Energy. County Manager Nathan Bennett informed the Board that he had received an agreement that would allow Ms. Dawes to administer the grant and he had passed this along to the County Attorney Donny Laws. Mr. Laws advised Mr. Bennett that a few things need to be changed in the agreement to protect the County from liability issues. County Manager Bennett asked the Board to authorize him to work these issues out with the County Attorney. Upon hearing the information from Ms. Dawes and from the County Manager Commissioner Storie made a motion to authorize the County Manager and the County Attorney to execute the contract for the administration of the Department of Energy grant.

The Board then proceeded to Yancey County Transportation Authority Director Lynn Austin. Ms. Austin informed the Board that she was there to get authorization for the 09-10 Proposed State Administration Budget for the Yancey County Transportation Authority. Ms. Austin informed the Board that this was not the much larger operating budget for the department but this budget was just for salaries, office supplies, and other administrative items. Ms. Austin stated that after talking to a state transportation authority representative that hopefully there would be an all-wheel drive minivan replaced this year that is used for dialysis. Commissioner Riddle had a question about the increase in salaries from 08-09 to 09-10. Ms. Austin stated that this was anticipated cost of living increase from the county and for a part-time position in the office. Ms. Austin also stated that if the county employees didn't received a cost of living increase neither would the Transportation Authority. After hearing from Ms. Austin Commissioner Storie made a motion to approve the Community Transportation Resolution, the motion was seconded by Commissioner Riddle and it was approved unanimously. (See Attachment C for the proposed administration budget and Attachment D for the Community Transportation Resolution).

The Board then heard from Brian Broom, a CPA with Dixon Hughes, concerning the 2007-2008 audit of the County's finances. Mr. Broom apologized and explained the tardiness of the report due to a new requirement from the federal government causing more money and time spent on an audit. Mr. Broom went on to discuss some key points of the audit (a copy of the audit is affixed as Attachment E). First, Mr. Broom talked about the fund balance of the county and explained that the fund balance was a good way to assess the County's financial health. He stated that the fund balance in the private sector is like the net worth of the business. Mr. Broom also stated that the Local Government Commission likes to see a county with a minimum of 8% fund balance and higher in counties similar to Yancey County, this is in order to pay for any unforeseen circumstances. Mr. Broom then told the commissioners that the fund balance for Yancey County for the 07-08 fiscal year was a negative 8.2% or \$1.4 million in the negative. Mr. Broom stated that it would take approximately \$2.8 million to restore the 8% fund balance that the Local Government Commission wants counties to have. Commissioner Riddle asked Mr. Broom what other years looked like. Mr. Broom stated that the 06-07 year a negative fund balance also occurred but not as bad as this year. The fund balance last year was negative 8%. According to Mr. Broom one of the major hits that the fund balance absorbed was the construction of the medical campus. There was no financing done for that project and the money was taken from the General Fund. The same happened with the new jail project; money was taken from the General Fund and placed in the Capital Fund. Commissioner Storie asked why that it was reported in the Yancey Common Times Journal that the County was in sound financial shape even though there was a negative fund balance. Mr. Broom stated that he did not give the report last year but that it should never have been misunderstood that the county was in good financial shape. Mr. Broom informed the Board that there were some material weaknesses that were observed by the auditing firm. One of the areas was internal control for the Finance Department and Tax Collections the findings state that there needs to be better separation of duties for: record keeping, authorization, and physical custody. The second area was in Budgetary Control the auditors found there needed to be a pre-audit certification, they also found overspending in some areas that needed to be addressed and were not addressed. The third finding was in the area of Fiscal Management. There was insufficient outside financing for the medical campus and the jail capital project. In the future, especially with the library expansion project, the Board needs to be careful about going forward. The fourth area of weakness was Capital Asset Management. The County needs to have a way of keeping track of fixed assets, and the auditing firm recommends some policies and procedures for reporting fixed assets. The fifth area of weakness was in computer controls. There needs to be policies and procedures in

the Property Tax Office that document what is done so anyone could do the software package. The sixth area of weakness is the unavailability of Board Minutes. There was no evidence of the minutes of the previous Board were done and approved. The seventh area of weakness was in the day sheets at DSS. There were some errors of these forms that keep up with 100% of the employee's time. These errors might lead to the County missing some Federal or State funding. The last area of weakness was in the DSS Food Stamp Program. The auditors stated that there need to be more segregation of duties and for one case worker to have the ability to start a case file from start to finish. The auditing firm also found control deficiencies; these are not as serious but need to be addressed before they become material weaknesses. The first of these deficiencies was in the Tax Collections Office where one unpaid tax bill was not printed in the paper. The second deficiency was in risk assessment one of these areas are properties that the County owns; one of these properties would be Toe River Campground. The third deficiency was in DSS eligibility, this came from one case in Food Stamps and four cases in Medicaid where all of the documentation wasn't available. Also related to that were deficiencies in DSS expenditures and Form 1571 for a small amount of money. Another deficiency that was noted was in the Library Expansion Project, Mr. Broom suggested that the project ordinance needs to be reevaluated. The final deficiency was observed in Information Technology. The IT department needs to have more password controls and network security. Commissioner Riddle asked Mr. Broom what was the biggest concern. Mr. Broom responded that Budgetary Control and rebuilding the fund balance along with Fiscal Management are the biggest concerns right now. Chairman Savage informed the audience that the County's Finance Director, Lynne Hensley, has been working on a corrective action plan based on the findings in this audit.

Finance Director Lynne Hensley then presented Budget Amendment number five (See Attachment F) for the Commissioners for consideration. The Commissioners had also been given a copy of this amendment on the March 2, 2009 special meeting. The amendment raises the budget by just over \$1 million. Chairman Savage moved to accept the amendment and the motion was seconded by Commissioner Storie. The vote for approval was unanimous.

Finance Director Lynne Hensley then presented to the Board information dealing with renovation or construction projects for the school system. Ms. Hensley informed the Board that the Yancey County Board of Education has approved \$75,177.52 for the East Yancey Middle School bleacher project from Medicaid reimbursement that was given by the state to the county. The Board of Education needs the Board of Commissioners to approve this transfer of funds. Upon hearing this Commissioner Riddle moved to approve the money be released to the school system for the East Yancey Middle School bleacher project. The motion was seconded and the vote to approve was unanimous.

The Board then asked the Board to approve the Records Retention and Disposition Schedule used by the North Carolina Department of Cultural Resources Archives Division. This will provide a way for the County to discard any records that are old or no longer needed. Chairman Savage made a motion to approve and follow the North Carolina records retention and disposition schedule (see: <http://www.records.ncdcr.gov/local/default.htm>).

Ms. Hensley then informed the Commissioners that the retirement plan for commissioners is indeed a 457 plan and not a 403(b) plan. This was suggested by the IRS after the audit by that agency, which began in September.

The Board then heard from Alan Orovitz who was representing Yancey County Citizen Volunteers for a Better Tomorrow; the group is concerned that E-NC, the group that tracks broadband connectivity in North Carolina, had the broadband connectivity numbers wrong for Yancey County. Mr. Orovitz stated that at the January 15 Economic Summit that E-NC had 93% of Yancey County serviced by broadband. The importance of this is the Stimulus Package that has been passed gives money to communities who are underserved for broadband but with these numbers it would seem that Yancey is being served which is not the case according to Mr. Orovitz. The group that Mr. Orovitz is representing has developed a survey to find a more accurate picture of broadband connectivity in Yancey County. So far there have been 457 responses to the survey (Attachment G). Mr. Orovitz then yielded the floor to Ms. Sherry McCuller who talked about more of the Stimulus Package and informed the Board that \$91 million is being put into North Carolina to improve our broadband infrastructure. Ms. McCuller spoke of the need for speed in this project, that Yancey County needs to develop a plan for broadband infrastructure. She asked that the County Commissioners appoint a task force to

study and develop a plan for broadband infrastructure in Yancey County. Also speaking on behalf of a broadband task force was Jake Blood, Economic Development Executive Director. Mr. Blood also stated that broadband connectivity was a major force for economic development. He also thought that a task force was the way to go. Upon hearing these presentations Chairman Savage entertained a motion to establish a Broadband Task Force for Yancey County and that the members of this task force be named at a later time. Commissioner Riddle made the motion and it was seconded by Commissioner Storie. The vote was unanimous. Chairman Savage addressed the audience to say that this was very important for Yancey County and looked forward to the findings of the task force.

The next item of business was the Resolution for a five member Board of Commissioners. Chairman Savage stated that this was indeed vital to Yancey County. That it had been pointed out as a weakness by independent firms when looking at economic development in the county. Chairman Savage went on to say that this was one of the items that the Commissioners had campaigned for during the election. This resolution was meant to show a sign of support to the legislature in hopes that it would pass as a local bill in the North Carolina General Assembly. He stated that the way the system is set up it would allow for three commissioners to be elected every two years. Commissioner Storie made a motion to accept and approve the resolution and the motion was seconded by Commissioner Riddle. The vote to approve the resolution was unanimous. (See Attachment H for a copy of this resolution)

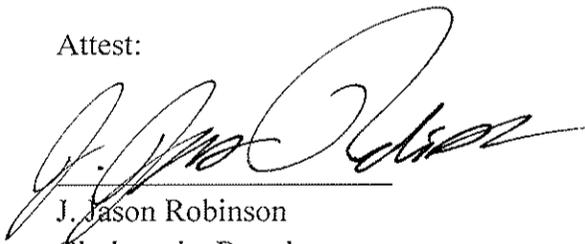
The Board then moved to the NIMS resolution. Manager Bennett informed the Board that this action had originally been taken in 2006 and that an update to the state Emergency Management is needed. Bennett informed the Board that the resolution stated that the County would follow NIMS (National Incident Management System). Chairman Savage made a motion to comply with NIMS by way of approval of the resolution. The motion was seconded by Commissioner Storie and the vote was unanimous. (See Attachment I)

The Board then moved to the business of releases and refunds by the Tax Assessor. After viewing the items for release and refund Commissioner Storie made a motion to accept the releases and refunds as presented by the Tax Assessor. The motion was seconded by Commissioner Riddle and the vote was unanimous.

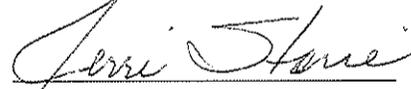
Having no further business Commissioner Storie made a motion to adjourn and it was seconded by Commissioner Riddle. The vote to adjourn was unanimous.

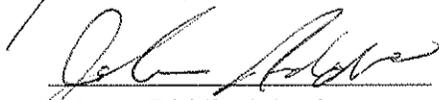
Approved and authenticated on this the 7<sup>th</sup> day of April 2009.

Attest:

  
J. Jason Robinson  
Clerk to the Board

  
Walter Savage, Chairman

  
Jerri Storie, Member

  
Johnny Riddle, Member

(county seal)

*Attachment A*

Nathan Bennett, County Manager

Walter Savage, Chairman

Jerri Storie, Commissioner

Johnny Riddle, Commissioner



## YANCEY COUNTY

110 Town Square, Room 11 • Burnsville, North Carolina 28714  
PHONE: (828) 682-3971 • FAX: (828) 682-4301

### AGENDA

#### Yancey County Board of Commissioners Regular Business Meeting March 3, 2009

- I. Call to Order
- II. Invocation
- III. Approval of Agenda\*
- IV. Public Comment
- V. Approval of Minutes for 3 February 2009 Regular Meeting and 16 February 2009 Special Meeting, 20 February 2009 Special Meeting, 23 February 2009 Special Meeting, and 2 March 2009 Special Meeting\*
- VI. Energy XChange/Department of Energy Update and Agreement consideration-Heather Dawes
- VII. Yancey County Transportation Authority FY 2009-2010 Proposed State Administration Budget – Lynn Austin
- VIII. Comprehensive Annual Financial Report (Audit) for Fiscal Year 2007-2008 – Brian Broom, Dixon Hughes
- IX. Budget Amendments to FY 2008-2009 Yancey County Budget – Lynne Hensley, Finance Director
- X. Yancey County Schools, Medicaid Funds for East Yancey Middle School bleacher project – Lynne Hensley
- XI. Records Retention and Disposition Schedule for County Government and Sheriff's Department – Lynne Hensley
- XII. Commissioner Retirement, 457 Plan – Lynne Hensley
- XIII. Broadband Internet Planning – Yancey County Citizen Volunteers for a Better Tomorrow, Jenifer Morgan  
Additional Broadband Comment – Jake Blood, Yancey County EDC
- XIV. Resolution in Support of Five (5) member Board of County Commissioners
- XV. Emergency Management-NIMS Compliance
- XVI. Releases and Refunds from the Yancey County Tax Assessor\*
- XVII. Adjourn

# A Attachment B

## PROPERTY DAMAGE - SECTION B

### 1. PROPERTY COVERED

This Contract covers the following property, unless otherwise excluded elsewhere in this Contract, located at a Covered Location or within 1,000 feet thereof, to the extent of the interest of the Participant in such property.

- A. Real Property, including new buildings and additions under construction at a covered location, in which the Participant has an insurable interest.
- B. Personal Property:
  - 1) Owned by the Participant, including the Participant's interest as a tenant in improvements and betterments. In the event of physical loss or damage, the Pool agrees to accept and consider the Participant as sole and unconditional owner of improvements and betterments, notwithstanding any contract or lease to the contrary;
  - 2) Of officers and employees of the Participant;
  - 3) Of others in the Participant's custody to the extent the Participant is under obligation to keep covered for physical loss or damage covered by this Contract; or
  - 4) Of others in the Participant's custody to the extent of the Participant's legal liability for physical loss or damage to personal property. The Pool will defend that portion of any suit against the Participant that alleges such liability and seeks damages for such covered physical loss or damage. The Pool may, without prejudice, investigate, negotiate and settle any claim or suit as the Pool deems expedient.
  - 5) Equipment, towers and vehicles owned or leased by the Participant

Personal Property is covered within the Contract Territory with no distance limitation to reported locations.

This Contract also covers the interest of contractors and subcontractors in covered property during construction at a Covered Location or within 1,000 feet thereof, to the extent of the Participant's legal liability for covered physical loss or damage to such property. Such interest of contractors and subcontractors is limited to the property for which they have been hired to perform work and such interest will not extend to any TIME ELEMENT coverage provided under this Contract.

### 2. PROPERTY EXCLUDED

This Contract excludes:

- A. Currency, money, precious metal in bullion form, notes, or securities.
- B. Land, water or any other substance in or on land; except this exclusion does not apply to
  - 1) Land improvements consisting of landscape gardening, roadways, piping, and pavements, but not including any land beneath such property.
  - 2) Water that is contained within any enclosed tank, piping system or any other processing equipment.
- C. Animals (unless specifically scheduled under Other Property or included by endorsement), standing timber or growing crops.

TIME LIMITS	
In addition to the time limits shown elsewhere in this Contract, the following apply:	
Automatic Coverage	90 Day Period
Interruption by Civil Authority	30 Day Period
Ingress/Egress	30 Day Period
Extended Period of Indemnity	180 Day Period

Footnotes:

- <sup>1</sup> Includes Computer Hardware and Software, Telephone Systems, Voting Machines, Mobile Radios and Property in the Open
- <sup>2</sup> Earthquake Shared Reinsurance Limit with other members of CRL, \$100,000,000 annual aggregate
- <sup>3</sup> Flood Coverage (Zones A and V) - Limited Flood coverage (for Real and Personal Property and Business Interruption) for Zones A and V is included as follows: \$1,000,000 Annual Aggregate Limit as respects locations situated wholly or partially within Flood Zones A or V, coverage is excess of coverage provided by the National Flood Insurance Program (subject to minimum underlying retention of \$500,000 Building, \$500,000 Personal Property). In addition to the underlying coverage or minimum deductible, the deductible for Flood within Zones A and V shall be 2% of the total values at the time of the loss at each location involved in the loss.
- <sup>4</sup> Flood Coverage (Zones other than A and V) - Flood coverage is included outside of Zones A and V up to an Annual Aggregate Limit of \$5,000,000, and subject to the members deductible.
- <sup>5</sup> Flood Coverage (Zones A and V) Shared Reinsurance Limit with other members of CRL: \$10,000,000 each occurrence, \$25,000,000 annual aggregate
- <sup>6</sup> Flood Coverage (Zones other than A and V) Shared Reinsurance Limit with other members of CRL: \$200,000,000 each occurrence and annual aggregate
- <sup>7</sup> Land and Water Pollutant Cleanup Shared Reinsurance Limit with other members of CRL: \$1,000,000 annual aggregate
- <sup>8</sup> NAMED STORM including storm surge Shared Reinsurance Limit with other members of CRL: \$200,000,000 each occurrence (Tier 1 Coastal Counties)

**Coverage Extensions:**

The following Sublimits apply on a per occurrence basis, unless otherwise stated. Any Sublimit shown as an annual aggregate applies per occurrence and to all losses for that peril/coverage in the aggregate during the contract term.

Coverage	Limits
Animal Mortality	Coverage applies if scheduled and endorsed
Automatic Coverage 90 Day Limitation, then covered under Miscellaneous Unnamed Locations	\$1,000,000 each occurrence
Building Ordinance including Demolition & Increased Cost of Construction	\$1,500,000
Direct Contingent Business Interruption/Contingent Extra Expense (Excluding Earthquake and Flood)	\$100,000
Debris Removal	25% of scheduled building value not to exceed \$2,000,000
Decontamination Costs	\$100,000
Earthquake (See Footnote 2)	\$5,000,000
EDP Media	\$100,000
EQUIPMENT BREAKDOWN, including	\$10,000,000
Spoilage	\$500,000
Service Interruption	\$1,000,000
Business Interruption	Included
Extra expense	\$500,000
Expediting Expense	\$250,000
Hazardous Substance	\$100,000
Ammonia Contamination	\$100,000
Data & Media	\$1,000,000
CFC Refrigerants	\$100,000
Computer Equipment	Included
Errors and Omissions	\$250,000
Evacuation (of Patients) Expense (only when actual loss occurs at an Participant s location)	\$10,000
Expediting Expense	\$50,000
Flood as respects locations situated wholly or partially within flood zones A or V (See Footnotes 3 and 5)	\$1,000,000
Flood Except flood zones A or V (See Footnotes 4 and 6)	\$5,000,000
Ingress/Egress (lesser of actual covered loss or expense sustained for 30 consecutive days or limit shown) 5 mile limitation.	\$250,000
Interruption by Civil Authority (Lesser of actual loss sustained for 30 consecutive days or limit shown), subject to a 5 mile limitation.	\$250,000
Land and Water Pollutant Cleanup and Removal (See Footnote 7)	\$100,000 annual aggregate
Landscaping Improvements, subject to \$15,000 any one item	\$25,000
Leasehold Interest	\$250,000
Miscellaneous Unnamed Locations	\$1,000,000
Mobile Medical Equipment	\$250,000
NAMED STORM including storm surge (See Footnote 8)	\$50,000,000
Professional Fees	\$100,000
Property in Course of Construction and Soft Costs	\$5,000,000 if specifically scheduled and application submitted and approved
Off Premises Power/Service Interruption Property Damage and Time Element combined (including transmission facilities, excluding T&D in excess of 1 mile)	\$250,000
Temporary Removal, except \$1,000,000 for removal for the purpose of being repaired or serviced	Included
Transit (PD & TE Combined)	\$500,000

**EnergyXchange - Phase I  
Budget Summary Table**

022309

Task						Subtotal	Explanation
<i>Phase I - Evaluate, purchase, install, and start-up solar photovoltaic and solar hot water systems for greenhouses</i>						\$195,014	
<b>1. Administrative / Legal Expenses</b>						\$1,263	
<b>A. Travel Costs</b>							
Travel mileage cost for RFP prep. and admin.	450	miles at	\$0.585	per mile		\$263	Typical consultant rates
Travel labor cost for RFP prep. and admin.	10	hours at	\$100	per hour		\$1,000	Typical consultant rates
<b>B. Solar Heating System Design RFP prep. and adm. OMITTED</b>						\$0	Typical consultant rates
<b>4. Architectural and Engineering Fees</b>						\$7,000	
A. Evaluation/design of solar heating systems and pallet kiln	70	hours at	\$100	per hour		\$7,000	Typical consultant rates
<b>6. Project Inspection Fees</b>						\$17,280	
A. Construction Observation and Startup	480	hours at	\$36	per hour		\$17,280	EXC contract rates
<b>9. Construction</b>						\$155,360	
<b>A. Solar Electricity</b>							
Solar Photovoltaic Cells for Greenhouse 1	1840	watts at	\$10	per watt		\$18,400	Per watt price: Atomic Solar
Solar Photovoltaic Cells for Greenhouse 2	1840	watts at	\$10	per watt		\$18,400	Per watt price: Atomic Solar
Solar Photovoltaic Cells for Greenhouse 3	1840	watts at	\$10	per watt		\$18,400	Per watt price: Atomic Solar
Solar Photovoltaic Cells for Greenhouse 4 OMITTED	0	watts at	\$10	per watt		\$0	Per watt price: Atomic Solar
Tracking device	3	assembly at	\$3,700	per array		\$11,100	Vendor quote: Atomic Solar
<b>B. Shade Houses</b>							
Sunblocker Pro Shade House 70%	4	houses at	\$2,890	per house		\$11,560	Vendor quote: Grower's Supply
Pro Shade House End Panels (2)	4	panel set at	\$190	per house		\$760	Vendor quote: Grower's Supply
Baseboards: 28 2x6 recycled plastic lumber	4	baseboards at	\$900	per house		\$3,600	Vendor quote: Grower's Supply
Gravel: 18 ton, 3/4 stone, delivered	4	gravel at	\$290	per house		\$1,160	Vendor quote: Grower's Supply
Ground cloth	4	cloth at	\$139	per house		\$556	Vendor quote: Grower's Supply
Irrigation	4	houses at	\$446	per house		\$1,784	Vendor quote: Grower's Supply
Freight	4	houses at	\$325	per house		\$1,300	Vendor quote: Grower's Supply
Labor for Installation and grading	256	hours at	\$29	per hour		\$7,424	EXC contract rates
<b>C. Backup Heater OMITTED</b>							
Reznor brand heater	0	each at	\$1,442	per each		\$0	Vendor quote: Jaderloon
Heater banger	0	each at	\$85	per each		\$0	Vendor quote: Jaderloon
Vent pipe	0	each at	\$104	per each		\$0	Vendor quote: Jaderloon
Thermostat	0	each at	\$62	per each		\$0	Vendor quote: Jaderloon
Freight	0	each at	\$250	per each		\$0	Vendor quote: Jaderloon
Installation	0	each at	\$950	per each		\$0	Vendor quote: Jaderloon
<b>D. Greenhouse refit</b>							
Cover film: 2 per Grnhse 2 & 3	4	each at	\$650.00	per each		\$2,600	Vendor quote: Growers Supply
6'6"x12' polymax water wall bags: 6 per Grnhs 1, 2, & 3	18	each at	\$320.00	per each		\$5,760	Vendor quote: Growers Supply
Support wall fitting for water bags	3	each at	\$720.00	per each		\$2,160	Vendor quote: Growers Supply
Tekfoil insulation blanket: 3'x125'	3	each at	\$405.00	per each		\$1,215	Vendor quote: Growers Supply
Installation	96	hours at	\$29.00	per hour		\$2,784	EXC contract rate
Shade Cloth for Grnhs 4	1	each	\$1,341.28	per Grnhs		\$1,341	Vendor quote: Growers Supply
<b>E. Solar Heating Systems: Greenhouse 1 and 2 OMITTED</b>						\$0	Based upon discussions with solar and assuming the greenhouses are with a radiant floor system
<b>F. Glass Furnace upgrade</b>							
Crucible glass furnace with recuperator and LFG burner	1	at	\$9,000	each		\$9,000	Vendor quote: Pieper Glass
<b>G. Pallet fired Kiln</b>							
Site preparation: clearing and grading						\$ 2,000.00	Vendor quote: Pineroot Pottery
30'x25' Concrete Slab and Roof						\$ 10,000.00	Vendor quote: Pineroot Pottery
Kiln Materials						\$ 12,000.00	Vendor quote: Pineroot Pottery
Construction Labor	100	at	\$35.00	per hour		\$ 3,500.00	Vendor quote: Pineroot Pottery
Manual pallet stacker	1	at	\$ 1,600.00	each		\$ 1,600.00	Vendor quote: Pineroot Pottery
<b>H. Upgrade Visitor center insulation</b>							
Foam insulation	1	at	\$ 5,100.00	each		\$5,100.00	Vendor quote: DelKote
Interior preparation, painting, reassembly	64	at	\$29.00	each		\$ 1,856.00	EXC contract rates
<b>13. Contingencies</b>						\$14,110	7.8% of total estimate
<i>* addition</i>							

*Attachment C*

**Yancey County Transportation Authority**  
**09-10 FY Proposed State Administration Budget**  
**March 3, 2009**

**COMMUNITY TRANSPORTATION PROGRAM**

**(CTP)**

**FY 2009-2010**

**YCTA IS APPLYING FOR \$154,765.00 IN THE 09-10 ADMINISTRATION BUDGET**

**LOCAL MATCH IS 15% \$23,214.75**

**STATE MATCH IS 5% \$7,738.25**

**FEDERAL SHARE 80% \$123,812.00**

**TOTAL REQUESTED - \$154,765.00**

**YCTA IS APPLYING FOR 1,828.00 IN THE 09-10 CAPITOL BUDGET**

**LOCAL MATCH 10% - \$182.80**

**STATE MATCH 10% - \$182.80**

**FEDERAL SHARE 80% - \$1462.40**

**TOTAL REQUESTED - \$1,828.00**

**CTP requested and approved in 08-09 Fiscal Year was 129,043.00**

Local Match was .....19,356.45

State Match was..... 6,452.15

Federal Share was..... 103,234.40

**Total Requested for 08-09 Fiscal Year 129,043.00**

No Capitol was requested for 08-09 fiscal year.

# FY2010 Community Transportation Program (CTP) Grant Application

Project Nbr: 10-CT-009

## ADMINISTRATIVE BUDGET SUMMARY July 2009 - June 2010

Legal Name of Applicant:

Yancey County Transportation Authority ▼

Applicant's Federal Taxpayer Identification Number:

56-6000453

Period of Performance: July 1, 2009 - June 30, 2010

	<u>Requested</u>	<u>NCDOT Approved</u>
<b>I. Total Project Expenditures</b> (NCDOT Maximum Participation Amounts)		
Administrative Expenses	\$154,765	\$0
<b>Total</b>	\$154,765	\$0

II. Funding (Do not complete this section - NCDOT only)				
	<u>Total</u>	<u>Federal</u>	<u>NCDOT</u>	<u>Local</u>
	100%	80%	5%	15%
<b>TOTAL ADMINISTRATION</b>	\$0	\$0	\$0	\$0
(Rural Systems ) (federal & state funding)				
	100%	0%	85%	15%
<b>TOTAL ADMINISTRATION</b>	\$0	\$0	\$0	\$0
(Urban County and Human Service Systems) (state funding)				

**PROPOSED PROJECT BUDGET  
SALARY AND WAGE DETAIL - ADMINISTRATION**

Applicant <b>Yancey County Transportation Authority</b>							
Object Code	Position Title	No.	Total Annual Salary	Pct. (%) Rural Transp. Prog.	Pct. (%) Admin Transp. Tasks	Budgeted Amount	NCDOT Maximum Participation
<b>FULL TIME EMPLOYEES</b>							
G121	DIRECTOR	1	\$35,000	100%	100%	\$35,000	example
G121	Director	1	\$34,505	100%	100%	\$34,505	
G121	Administrative Assistant	1	\$33,565	100%	100%	\$33,565	
G121		1		100%		\$0	
G121		1		100%		\$0	
G121		1		100%		\$0	
G121		1		100%		\$0	
G121		1		100%		\$0	
G121		1		100%		\$0	
<b>TOTAL STAFF POSITIONS (HOSP. / DISAB. INS.) &amp; G121 SALARIES</b>					<b>2.00</b>	<b>\$68,070</b>	<b>\$0</b>
<b>PART-TIME EMPLOYEES - RECEIVING BENEFITS</b>							
G125	RECEPTIONIST	1	\$25,000	100%	100%	\$25,000	example
G125		1		100%		\$0	
G125		1		100%		\$0	
G125		1		100%		\$0	
G125		1		100%		\$0	
<b>TOTAL STAFF POSITIONS (HOSP. / DISAB. INS.) &amp; G125 SALARIES</b>					<b>0.00</b>	<b>\$0</b>	<b>\$0</b>
<b>PART-TIME EMPLOYEES - RECEIVING NO BENEFITS</b>							
G126	OFFICE TEMP.	1	\$10,000	100%	100%	\$10,000	example
G126	OFFICE TEMP.	1	\$15,000	100%	100%	\$15,000	
G126		1		100%		\$0	
G126		1		100%		\$0	
G126		1		100%		\$0	
<b>TOTAL G126 SALARIES</b>						<b>\$15,000</b>	<b>\$0</b>
<b>TOTAL STAFF POSITIONS (HOSP. / DISAB. INS.) &amp; TOTAL SALARIES</b>					<b>2.00</b>	<b>\$83,070</b>	<b>\$0</b>

**PROPOSED PROJECT BUDGET  
ADMINISTRATIVE EXPENSES (Dept. 4521)**

Applicant		Yancey County Transportation Authority	
Object Code	Title	Total Cost	NCDOT Maximum Participation
<b>G120 - Salaries and Wages</b>			
G121	Full-time employees	\$68,070	\$0
G122	Overtime	\$0	
G125	Part-time (receives benefits)	\$0	\$0
G126	Temporary and part-time (receives no benefits)	\$15,000	\$0
G127	Longevity	\$1,059	
	<b>Subtotal Salaries:</b>	<b>\$84,129</b>	<b>\$0</b>
<b>G180 - Fringe Benefits</b>			
G181	Social security contribution (7.65% of total salaries)	\$6,436	\$0
G182	Retirement contribution; total salaries X participating percentage		
	→ 67,092 X 6.000%	\$4,026	
G183	Hospitalization insurance; ins. cost/month X the no. of employees.		
	→ 516.05 X 2.00	\$12,385	
G184	Disability insurance; cost/month X the no. of employees.		
	→ 11.41 X 2.00	\$274	
G185	Unemployment compensation	\$595	
G186	Workers compensation	\$1,577	
G189	Other: Christmas Bonus and Life Insurance	\$184	
	<b>Subtotal Fringe:</b>	<b>\$25,477</b>	<b>\$0</b>
<b>TOTAL SALARY &amp; FRINGE:</b>		<b>\$109,606</b>	<b>\$0</b>
<b>G190 - Professional Services</b>			
G191	Accounting	\$0	
G192	Legal	\$0	
G195	Management consultant contract (Admin only)	\$0	
G196	Drug & Alcohol Testing Contract	\$150	
G197	Drug & Alcohol Tests	\$650	
	Provide # of employees in test pool: 10		
G198	Medical Review Officer	\$0	
G199	Other:	\$0	
<b>G200 - Supplies and Materials</b>			
G211	Janitorial supplies	\$350	
G212	Uniforms	\$500	
G261	Office supplies and materials	\$1,200	
G281	Air conditioner / Furnace filters	\$0	
G291	Computer supplies	\$500	
<b>G300 - Travel and Transportation (other than employee development)</b>			
G311	Travel: Anticipated trips: Training , Conferences and Regional Meetin	\$700	
G312	Travel subsistence	\$900	
G314	Vehicle rental (does not include vehicles for providing contracted services)	\$0	

**PROPOSED PROJECT BUDGET  
ADMINISTRATIVE EXPENSES (Dept. 4521)**

Applicant		Yancey County Transportation Authority	
Object Code	Title	Total Cost	NCDOT Maximum Participation
<b>G320 - Communications</b>			
G321	Telephone service (includes mo. phone, modem, fax and cellular service)	\$5,000	
G322	Internet Service Provider Fee-Name: <u>Verizon</u>	\$500	
G323	Combined Service Fee	\$0	
G325	Postage	\$150	
G329	Other: _____	\$0	
<b>G330 - Utilities</b>			
G331	Electricity	\$0	
G332	Fuel oil	\$0	
G333	Natural Gas	\$0	
G334	Water	\$0	
G335	Sewer	\$0	
G336	Trash collection	\$0	
G337	Single/combined utility bill	\$0	
G339	Other: _____	\$0	
<b>G340 - Printing and Binding</b>			
G341	Printing and reproduction	\$800	
G349	Other: _____	\$0	
<b>G350 - Repairs and Maintenance</b>			
G355	Office and computer equipment	\$0	
G357	Communications equipment	\$0	
G359	Other: _____	\$0	
<b>G380 - Computer Support Services (contracted)</b>			
G381	Computer programming services	\$0	
G382	Computer support/technical assistance	\$0	
<b>G390 - Other Services</b>			
G391	Legal advertising	\$200	
G393	Temporary Help	\$0	
G394	Cleaning services	\$0	
G395	<b>Training - Employee Education Expense</b>	\$900	
G396	Management services (contracted transit system mgmt/admin services)	\$0	
G398	Security services	\$0	
G399	Other: _____	\$0	
<b>G410 - Rental of Real Property (include copy of current lease agreement)</b>			
G412	Rent of building X number of payments annually		
	→ <input type="text" value="0"/> X <input type="text"/>	\$0	
G413	Rent of offices X number of payments annually		
	→ <input type="text" value="0"/> X <input type="text"/>	\$0	
G419	Other: _____	\$0	

**PROPOSED PROJECT BUDGET  
ADMINISTRATIVE EXPENSES (Dept. 4521)**

Applicant		Yancey County Transportation Authority	
Object Code	Title	Total Cost	NCDOT Maximum Participation
<b>G420</b>	<b>- Service and Maintenance Contracts</b>		
G422	Lease of Computer Software	\$0	
<b>G430</b>	<b>- Lease of Equipment</b>		
G431	Lease of Reproduction equipment	\$0	
G432	Lease of Postage Meter	\$0	
G433	Lease of Communications equipment (includes radio, cable lines and antennae)	\$0	
G439	Other: _____	\$0	
<b>G440</b>	<b>- Service and Maintenance Contracts</b>		
G441	Communications equipment	\$2,100	
G442	Office equipment	\$0	
G443	Reproduction equipment	\$0	
G445	Computer equipment	\$0	
G449	Other: _____	\$0	
<b>G450</b>	<b>- Insurance and Bonding</b> (Vehicle Insurance moved to bottom of form)		
G451	Property and general liability (does not include vehicle insurance)	\$0	
G454	Professional liabilities	\$0	
G455	Special liabilities	\$0	
<b>G480</b>	<b>- Indirect Costs</b>		
G481	Central services: (CTP2010 budget direct cost base) X (percentage rate)		
	<span style="border: 1px solid black; padding: 2px;">\$92,406</span> X <span style="border: 1px solid black; padding: 2px;">14.05%</span> <span style="border: 1px solid black; padding: 2px;">Maximum Eligible \$12,983</span>	\$12,983	
<p align="center"><b>Prior approval of Indirect Cost Percentage Rate required.</b>  <b>Questions should be directed to Financial Management</b></p>			
<b>G490</b>	<b>- Other Fixed Charges</b>		
G491	Dues and subscriptions	\$300	
	Describe: <span style="border: 1px solid black; padding: 2px;">NCDOT Membership</span>		
<b>SUBTOTAL ADMINISTRATIVE EXPENSES:</b>		\$137,489	\$0
Complete budget request for above line items before continuing			
<b>G370</b>	<b>- Advertising/Promotion</b>		
	Marketing (paid ads, marketing firm, etc.)		
G371	→ Requested <span style="border: 1px solid black; padding: 2px;">\$2,750</span>	\$2,750	
	Describe: <span style="border: 1px solid black; padding: 2px;">Paper ads and Radio ads</span>		
	Marketing (paid ads, marketing firm, etc.)		
G371	→ Approved <span style="border: 1px solid black; padding: 2px;"></span>		

**PROPOSED PROJECT BUDGET  
ADMINISTRATIVE EXPENSES (Dept. 4521)**

Applicant		Yancey County Transportation Authority			
Object Code	Title			Total Cost	NCDOT Maximum Participation
G372	Promotional items → Requested		\$688	\$687	
	Describe: Brochures of route schedules				
G372	Promotional items → Approved				
<hr/>					
G450	- Insurance and Bonding				
G452	Vehicle Ins → Requested	9	Maximum Amount \$22,500	\$13,839	
G452	Vehicle Ins → Approved		Maximum Amount \$0		
	<b>TOTAL SALARIES &amp; FRINGES:</b>			\$109,606	\$0
	<b>TOTAL OTHER ADMINISTRATIVE EXPENSES:</b>			\$45,159	\$0
	<b>TOTAL ALL ADMINISTRATIVE EXPENSES:</b>			\$154,765	\$0

# FY2010 Community Transportation Program (CTP) Grant Application

Project Nbr: 10-CT-009

## CAPITAL BUDGET SUMMARY

Legal Name of Applicant: Yancey County Transportation Authority ▼

Applicant's Federal Taxpayer Identification Number: 56-6000453

Period of Performance: July 1, 2009 - June 30, 2010

I. Total Project Expenditures (NCDOT Maximum Participation Amounts)	<u>Requested</u>	<u>NCDOT Approved</u>
Replacement Vehicles	\$ <span style="background-color: #c8e6c9; border: 1px solid black; padding: 2px;">0</span>	\$ <span style="background-color: #bbdefb; border: 1px solid black; padding: 2px;">0</span>
Expansion Vehicles	\$ <span style="background-color: #c8e6c9; border: 1px solid black; padding: 2px;">0</span>	\$ <span style="background-color: #bbdefb; border: 1px solid black; padding: 2px;">0</span>
Other Capital Expenses	\$ <span style="background-color: #c8e6c9; border: 1px solid black; padding: 2px;">1,828</span>	\$ <span style="background-color: #bbdefb; border: 1px solid black; padding: 2px;">0</span>
Baseline Technology Expenses	\$ <span style="background-color: #c8e6c9; border: 1px solid black; padding: 2px;">0</span>	\$ <span style="background-color: #bbdefb; border: 1px solid black; padding: 2px;">0</span>
<b>Total</b>	<b>\$ <span style="background-color: #c8e6c9; border: 3px double black; padding: 2px;">1,828</span></b>	<b>\$ <span style="background-color: #bbdefb; border: 3px double black; padding: 2px;">0</span></b>

II. Funding (Do not complete this section - NCDOT only)				
	<u>Total</u>	<u>Federal</u>	<u>NCDOT</u>	<u>Local</u>
<b>CAPITAL</b> (State funding only)	100% 0	0% 0	90% 0	10% 0
<b>CAPITAL</b> (Federal/State funding)	100% 0	80% 0	10% 0	10% 0

# FY2010 Community Transportation Program (CTP) Grant Application

Project Nbr: 10-CT-009

## PROPOSED PROJECT BUDGET CAPITAL EXPENSES (Dept. 4523)

Applicant:		Yancey County Transportation Authority				NCDOT	
Object Code	Title	Qty	Estimated Cost	Subtotal Cost	Total Cost	Qty	Maximum Participation
<b>OTHER CAPITAL</b>							
<b>G511</b>	<b>Office Furniture</b> - Cost of tables, desks, chairs, file cabinets, and related furniture for transportation offices or facilities. <i>List one item per line, the no. of units per item, and the estimated cost.</i>	1	\$ 1,245	\$ 1,245			\$0
				\$ -			\$0
				\$ -			\$0
				\$ -			\$0
				\$ -			\$0
				\$ -			\$0
					\$ 1,245		\$0
<b>G512</b>	<b>Office Equipment</b> - Cost of fax machines, copiers, calculators, and other equipment for transportation offices and facilities. <i>Does not include computer hardware and software</i> <i>List one item per line, the no. of units per item, and the estimated cost.</i>			\$ -			\$0
				\$ -			\$0
				\$ -			\$0
				\$ -			\$0
				\$ -			\$0
				\$ -			\$0
					\$ -		\$0
<b>G513</b>	<b>Audio-Visual Equipment</b> - Includes the costs of overhead projector, TV and VCR to be used for training purposes. <i>List one item per line, the no. of units per item, and the estimated cost.</i>			\$ -			\$0
				\$ -			\$0
				\$ -			\$0
				\$ -			\$0
				\$ -			\$0
				\$ -			\$0
					\$ -		\$0
<b>G551</b>	<b>Vehicle Spare Parts</b> - Cost of spare parts for revenue producing vehicles. <i>The spare part must have a unit cost of greater than \$300 and a useful life of more that one (1) year. This expenditure is only available to systems with in-house maintenance facilities which maintain an inventory of spare parts.</i> <i>List one item per line, the no. of units per item, and the estimated cost.</i>			\$ -			\$0
				\$ -			\$0
				\$ -			\$0
				\$ -			\$0
				\$ -			\$0
					\$ -		\$0
<b>G552</b>	<b>Shop Equipment</b> - Purchase of equipment for maintaining vehicles, including, but not limited to, motor hoist, tire balancer, etc. <i>List one item per line, the no. of units per item, and the estimated cost.</i>			\$ -			\$0
				\$ -			\$0
				\$ -			\$0
				\$ -			\$0
				\$ -			\$0
					\$ -		\$0

# FY2010 Community Transportation Program (CTP) Grant Application

Project Nbr: 10-CT-009

## PROPOSED PROJECT BUDGET CAPITAL EXPENSES (Dept. 4523)

Applicant:		Yancey County Transportation Authority				NCDOT	
Object Code	Title	Qty	Estimated Cost	Subtotal Cost	Total Cost	Qty	Maximum Participation
<b>OTHER CAPITAL</b>							
<b>G553</b>	<b>Repeater Station</b> - Used to extend the range of the base installation. Attach estimate of cost from vendor.						
	Watts: <span style="background-color: yellow; border: 1px solid black; display: inline-block; width: 50px; height: 15px;"></span>	<b>New</b>		\$ -			\$0
		<b>Replacement</b>		\$ -			\$0
					\$ -		\$0
<b>G554</b>	<b>Radio Base Station</b> - Desk-type unit used to transmit to mobile units in the vehicles. Includes remotes and mobiles with power packs. Attach estimate of cost from vendor.						
	Watts: <span style="background-color: yellow; border: 1px solid black; display: inline-block; width: 50px; height: 15px;"></span>	<b>New</b>		\$ -			\$0
		<b>Replacement</b>		\$ -			\$0
					\$ -		\$0
<b>G555</b>	<b>Mobile Radio Unit</b> - 2-way radio installed in vehicle Attach estimate of cost from vendor.						
	Watts: <span style="background-color: yellow; border: 1px solid black; display: inline-block; width: 50px; height: 15px;"></span>	<b>New</b>	1	\$ 583	\$ 583		\$0
		<b>Replacement</b>		\$ -			\$0
	<b>Hand-held Radio Unit</b> - portable 2-way radio (limit 2 per transit system)						
	Attach estimate of cost from vendor	<b>New</b>		\$ -			\$0
	Watts: <span style="background-color: yellow; border: 1px solid black; display: inline-block; width: 50px; height: 15px;"></span>	<b>Replacement</b>		\$ -			\$0
					\$ 583		\$0
<b>G556</b>	<b>Telephone equipment</b> - Individual telephone instruments (does not include new or replacement telephone systems – see G524 in Advanced Tech); may include cellular (digital) phones. List one item per line, the no. per item, and the estimated cost.						
				\$ -			\$0
				\$ -			\$0
				\$ -			\$0
					\$ -		\$0
<b>G557</b>	<b>Fareboxes</b> - Coin collection unit installed on vehicle. List item and indicate no. of units: Attach estimated cost & type.						
		<b>New</b>		\$ -			\$0
		<b>Replacement</b>		\$ -			\$0
					\$ -		\$0
<b>G559</b>	<b>Other Equipment</b> - Specify item if not listed above. List one item per line, the no. per item, and the estimated cost.						
				\$ -			\$0
				\$ -			\$0
				\$ -			\$0
					\$ -		\$0
<b>G585</b>	<b>Bus Stop Signs</b> - Sign used to indicate location where passengers can board or exit a public transit vehicle.						
		<b>Bus Stop Sign(s)</b>		\$ -	\$ -		\$0
<b>G591</b>	<b>Vehicle Lettering and Logos</b> - Cost of lettering and/or logos and the labor involved in having the transit system name, phone number, and/or logo applied to vehicles. Costs to be incurred by using a local vendor.						
		<b>Vehicle Lettering and Logos</b>		\$ -	\$ -		\$0
<b>TOTAL OTHER CAPITAL EXPENSES:</b>					<b>\$ 1,828</b>		<b>\$0</b>

**COMMUNITY TRANSPORTATION PROGRAM RESOLUTION**

**Section 5311**

**FY 2009 - FY 2010 RESOLUTION**

Applicant seeking permission to apply for Community Transportation Program funding, enter into agreement with the North Carolina Department of Transportation and to provide the necessary assurances.

A motion was made by (Board Member's Name) Jermi Starie and seconded by (Board Member's Name or N/A, if not required) Johnny Riddle for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

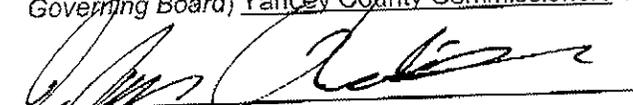
WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural public transportation services consistent with the policy requirements for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis);

WHEREAS, (Legal Name of Applicant) Yancey County hereby assures and certifies that it will comply with the federal and state Statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements which relates to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.

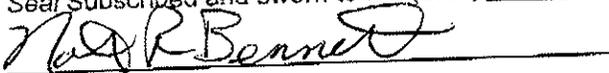
NOW, THEREFORE, be it resolved that the (Authorized Official's Title)\* Yancey County Transportation Director, Lynn Austin of (Name of Applicant's Governing Body) Yancey County is hereby authorized to submit a grant application for federal and state funding, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural public transportation services.

I (Certifying Official's Name)\* Jason Robinson (Certifying Official's Title) Clerk to the Board do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the (Name of Applicant's Governing Board) Yancey County Commissioners duly held on the 3rd day of March, 2009.

  
Signature of Certifying Official

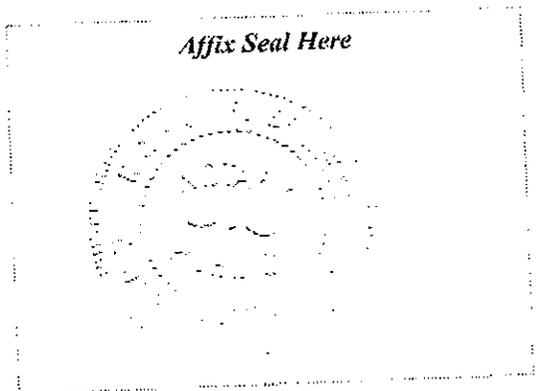
**\*Note that the authorized official, certifying official, and notary public should be three separate individuals.**

Seal Subscribed and sworn to me (date) March 3, 2009

  
Notary Public \*

1467 Green Mountain Dr., Swainsville, NC 28714  
Address

My commission expires (date) 11-11-2012



Attachment E

Report to the Members of Yancey County

Board of Commissioners

June 30, 2007



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If you should have questions regarding this report, please contact:

Brian Broom, Director

DIXON HUGHES PLLC  
500 Ridgefield Court  
Asheville, NC 28806  
828-236-5802 (bbroom@dixon-hughes.com)



**DIXON HUGHES** PLLC  
Certified Public Accountants and Advisors

# Summary of Professional Services

## SERVICES PERFORMED

- Annual audit of financial statements
- Assistance in the preparation of the Basic Financial Statements
- Compliance audit in accordance with OMB Circular A-133 and the State Single Audit Implementation Act
- Preparation of the data collection form required by OMB Circular A-133
- Annual report to management on observations and recommendations for improvements
- Consultation on accounting matters as requested
- Management consulting services on business matters as requested



# Audit and Financial Statement Summary

Our report for the 2007 audit expresses an **unqualified opinion** on the fair presentation of the financial statements in all material respects, in conformity with accounting principles generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Our reports, in accordance with *Government Auditing Standards* and OMB Circular A-133, disclosed three findings, which are reported in more detail on the Schedule of Findings and Questioned Costs on Pages 17 through 21.

The following is a summary, from Pages 14 and 16 of the basic financial statements, of fund balance in the General Fund:

	<u>2007</u>	<u>2006</u>	<i>page</i>
Total fund balance	\$ 511,853	\$ (463,739)	
Less: reserved by State Statute	<u>(1,766,745)</u>	<u>(1,341,706)</u>	4
Fund balance available for appropriation	\$ <u>(1,254,892)</u>	\$ <u>(1,805,445)</u>	
Total expenditures and other uses	\$ <u>16,628,728</u>	\$ <u>18,822,442</u>	
Fund balance as a percentage of expenditures	<u>(7.5)%</u>	<u>(9.6)%</u>	

The Local Government Commission recommends maintaining an undesignated fund balance equal to at least 8% of expenditures.

	<u>2007</u>	<u>2006</u>
Group average (populations less than 25,000)	unavailable	<u>26.9%</u>



# Audit and Financial Statement Summary

The following is a summary, from Page 55 of the basic financial statements, of property tax collection and collection rates:

	<u>2007</u>	<u>2006</u>	
Net levy	\$ 7,627,768	\$ 7,373,666	
Uncollected taxes at June 30	320,941	358,722	
Current year taxes collected	<u>\$ 7,306,827</u>	<u>\$ 7,014,944</u>	
Ratio of taxes collected to net levy	<u>95.79%</u>	<u>95.14%</u>	
Group average (population less than 25,000)		<u>95.61%</u>	unavailable



# Required Auditor Communications

## ITEMS TO BE COMMUNICATED AND AUDITORS' RESPONSE

- **The auditors' responsibility under auditing standards generally accepted in the United States of America.** The auditors should communicate the level of responsibility assumed for the internal controls, illegal acts, fraud, and other matters under auditing standards generally accepted in the United States of America.  
*Discussed in our previously issued engagement letter and contract to audit, which have been approved by the Board and the Local Government Commission.*
- **Significant accounting policies and unusual transactions.** The auditors should determine that the Board is informed about the initial selection of and changes in significant accounting policies as well as the methods used to account for significant unusual transactions.  
*See Note 1 of the basic financial statements for significant accounting policies. We noted no unusual transactions.*
- **Management judgments and accounting estimates.** The Board should be informed about the process used by management in forming particularly sensitive accounting estimates and about the basis for the auditors' conclusions regarding the reasonableness of these estimates.  
*The most significant estimates at June 30, 2007, are for accumulated depreciation and for the allowance for taxes receivable. The processes of formulating these estimates are described in the notes to the financial statements. These estimates appear to be logically developed and consistently applied.*
- **Other information in documents containing audited financial statements.** The Board should be informed as to the auditors' responsibility for information in a document containing audited financial statements, as well as of any procedures performed and the results.  
*Not applicable.*

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**DIXON HUGHES** PLLC

Certified Public Accountants and Advisors

# Required Auditor Communications

## ITEMS TO BE COMMUNICATED AND AUDITORS' RESPONSE

- **Disagreements with management.** Disagreements with management, whether satisfactorily resolved or not, about matters that could be significant to the County's financial statements or the auditors' report should be communicated to the Board.  
*There were no disagreements with management.*

- **Consultation with other accountants.** When the auditors are aware that management has consulted with other accountants about significant accounting or auditing matters, the auditors' views about the subject of the consultation should be communicated to the Board.  
*To our knowledge, there were no consultations made by management.*

- **Significant audit adjustments.** All adjustments, corrected and uncorrected, arising from the audit should be communicated to the Board.  
*The audit resulted in the following adjustments affecting revenues and expenditures:*

	General	E-911	Capital Projects	Non-major Funds
To adjust year-end receivables	\$ (15,363)	\$ -	\$ -	\$ 70,874
To adjust year-end liabilities	25,233	-	-	-
To defer unspent grant revenue	-	-	(113,784)	-
To adjust prepaids	78,512	-	-	-

*The GASB 34 conversion entries are summarized on Pages 14 and 16 of the financial statements.*



# Required Auditor Communications

## ITEMS TO BE COMMUNICATED AND AUDITORS' RESPONSE

- **Uncorrected financial statement differences.** Any uncorrected financial statement misstatements should be disclosed to the Board in accordance with Statement of Auditing Standards No. 89, *Audit Adjustments*.

*An actuarial valuation was not performed for the law enforcement officers separation allowance to determine the net pension obligation. The effect on governmental activities was estimated to be approximately \$70,000. This is 1% of total net assets and is considered immaterial.*

- **Major issues discussed with management prior to retention.** Any major issues that were discussed with management in connection with our initial or recurring retention should be communicated to the Board.

*There were none.*

- **Difficulties encountered in performing the audit.** Serious difficulties encountered in dealing with management that relate to the performance of the audit are required to be brought to the attention of the Board.

*There were none.*

This report is intended solely for the use of the Board of Commissioners.

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**DIXON HUGHES** PLLC

Certified Public Accountants and Advisors

# Letter of Comments

Yancey County Board of Commissioners  
Yancey County, North Carolina

In planning and performing our audit of the basic financial statements of Yancey County, North Carolina, for the year ended June 30, 2007, we considered its internal control in order to determine our auditing procedures for the purpose of expressing our opinion on the basic financial statements and not to provide an opinion on internal control. Any matters involving the internal control and its operation that are considered to be significant deficiencies under standards established by the American Institute of Certified Public Accountants are communicated in our reports on compliance and internal control in the accompanying compliance reports.

The conditions and recommendations described below are not considered by us to be significant deficiencies but are presented for your consideration to enhance existing control policies and procedures or identify areas to assist management in day to day operations.

## Fund Balance

During the year, the County was able to add back \$976,565 to general fund balance, ending the year with a positive fund balance of \$512,826. However, the County does not have general fund balance available for appropriation and continues to have a deficit fund balance in the capital projects fund of \$511,869. If the County can not obtain external financing to cover this deficit, then the General Fund will have to transfer funds to absorb the deficit. We recommend the County continue its efforts to rebuild fund balance and obtain external financing to cover the deficit in the Capital Projects Fund.

## Capital Assets

We noted several old assets on the County's capital asset listing. We recommend a physical inventory of all the County's assets be performed and the capital asset listing be updated removing assets no longer owned and adding assets that are



DIXON HUGHES P.C.  
Certified Public Accountants and Advisors

# Letter of Comments

not on the list. Also, the County maintains its listing in Excel. The spreadsheet should be modified to calculate depreciation expense for the government-wide financial statements.

## DSS Expenditures

During our test work, we noted two transactions did not contain proper approval for the purchase. We recommend that all expenditures be properly approved before the County is obligated for the transaction.

## DSS Form 1571

During our test work, we noted immaterial instances where total payroll reported on the Form 1571 did not agree to the County's general ledger. We recommend that all amounts reported on the Form 1571 be reconciled to the County's general ledger.

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This report is intended solely for the information and use of the Board of County Commissioners, management, and federal and State agencies, and is not intended to be and should not be used by anyone other than these specific parties.

We wish to take this opportunity to thank the County's accounting staff. We would also like to express our appreciation for the assistance and cooperation given our representatives during our audit. Should you have any questions concerning the matter presented herein, we would be pleased to discuss it with you further at your convenience.

*Dixon Hughes PLLC*

January 25, 2008



**DIXON HUGHES** PLLC

Certified Public Accountants and Advisors

# Recent Developments in Local Government Regulation and Legislation

During recent months, many changes have evolved affecting local governmental financial reporting. The following is a summary of the most significant changes that may require revisions to the financial accounting standards currently used by Yancey County:

## New GASB Statement No. 50, Pension Disclosures - An Amendment of GASB Statements No. 25 and No. 27

Summary - The GASB has issued GASB Statement No. 50, *Pension Disclosures - An Amendment of GASB Statements No. 25 and No. 27*. This standard more closely aligns current pension disclosure requirements for governments with those that governments are beginning to implement for retiree health insurance and other post-employment benefits. Specifically, it amends GASB Statements No. 25, *Financial Reporting for Defined Benefit Pension Plans and Note Disclosures for Defined Contribution Plans*, and No. 27, *Accounting for Pensions by State and Local Governmental Employers*, by requiring:

- Disclosure in the notes to the financial statements of pension plans and certain employer governments of the current funded status of the plan—in other words, the degree to which the actuarial accrued liabilities for benefits are covered by assets that have been set aside to pay the benefits—as of the most recent actuarial valuation date.
- Governments that use the aggregate actuarial cost method to disclose the funded status and present a multi-year schedule of funding progress using the entry age actuarial cost method as a surrogate; these governments previously were not required to provide this information.
- Disclosure by governments participating in multi-employer cost-sharing pension plans of how the contractually required contribution rate is determined.

The provisions of GASB Statement 50 generally are effective for periods beginning after June 15, 2007, with early implementation encouraged. The requirements relating to governments using the aggregate actuarial cost method are effective for financial statements and required supplementary information that contains information from actuarial valuations as of June 15, 2007, or later.



# Recent Developments in Local Government Regulation and Legislation

## New Risk Assessment Standards

In March 2006, the AICPA issued a set of eight new Statements on Auditing Standards (SASs) No. 104 through No. 111 relating to the auditor's risk assessment process (collectively referred to as the "risk assessment standards"). In April 2006, the AICPA issued an Audit Risk Alert entitled, *Understanding the New Auditing Standards Related to Risk Assessment*, to provide auditors with an overview of the new risk assessment standards to be used in the planning and performance of a financial statement audit. A significant portion of the Audit Risk Alert is composed of a discussion of the audit process and how auditors should apply the audit risk model in practice under the new standards. Specifically, the Audit Risk Alert indicates that auditors should apply the audit risk model in practice by:

- *Gathering information about, and obtaining an understanding of the entity and its environment, including internal control.* The Audit Risk Alert indicates that the new risk assessment standards require the auditor, in connection with every audit, to gather information about and to obtain an understanding of the client's:
  - Industry, regulatory environment, and other external factors;
  - Nature of operations, including the entity's ownership, the types of investments it engages in, and how it is structured and financed;
  - Objectives, strategies, and related business risks that may result in a material misstatement of the financial statements;
  - Measurement and review of the entity's financial performance (e.g., key performance indicators; budgets; variance analysis; and departmental reports); and
  - Internal control, including: (a) the control environment; (b) the risk assessment process; (c) the information and communication systems; (d) the control activities; and (e) the monitoring of controls.

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**DIXON HUGHES** PLLC

Certified Public Accountants and Advisors

# Recent Developments in Local Government Regulation and Legislation

The audit procedures that auditors perform to obtain an understanding of the entity and its internal control are referred to as "risk assessment procedures," which include: (a) inquiries of management; (b) inquiries of others within the entity (e.g., production, marketing, and sales personnel); (c) analytical procedures; (d) observation (e.g., observation of entity activities and operations); and (e) inspection (e.g., review documents, controls manuals, written business plans, and strategies).

• *Assessing the risk of material misstatement.* Based on the understanding obtained of the client and its environment, including its internal control, the auditor should assess the risk of material misstatement at both the financial statement level and the relevant assertion level. The auditor's consideration of risk at the financial statement level includes general planning decisions, such as staffing, extent of review, and degree of professional skepticism. The new standards do not require the auditor to make an involved analysis or to quantify the audit risk. However, the auditor is required to plan and perform the audit so that there is only a low risk that the auditor will express an unqualified opinion if the financial statements are actually materially misstated. Therefore, consideration of audit risk is necessarily judgmental and not mathematical.

The auditor should use the identified relevant assertions to assess the risks of material misstatements in the financial statements and to design further audit procedures that are responsive to the assessed risks. The auditor should evaluate the following aspects in determining whether a particular assertion is relevant:

- The nature of the assertion;
- The volume of transactions or data related to the assertion; and
- The nature and complexity of the systems the entity uses to process and control information supporting the assertion.



# Recent Developments in Local Government Regulation and Legislation

- *Designing overall responses and further audit procedures.* The new standards require the auditor to determine overall responses to address the assessed risks of material misstatement at the financial statement level (e.g., assigning more experienced staff or using specialists). Also, the auditor is required to design and perform additional audit procedures that are responsive to the assessed risks of material misstatement at the relevant assertion level. Such audit procedures include substantive procedures and, when relevant and necessary, tests of the operating effectiveness of controls.

In order for the auditor to render an opinion on the entity's financial statements, the auditor must gather and evaluate sufficient appropriate audit evidence as a basis for his or her opinion. The concept of sufficient audit evidence recognizes that the auditor can never reduce audit risk to zero and, therefore, the accumulation of evidence should be persuasive rather than conclusive. The new standards require the auditor to use one or more of the following types of audit procedures when performing risk assessment procedures, tests of controls, or substantive procedures:

- Inspection of records and documents;
- Inspection of tangible assets;
- Observation;
- Inquiry;
- Confirmation;
- Recalculation (i.e., testing the mechanical accuracy and rechecking of computations and transfers of information made by the client);
- Reperformance (i.e., independent execution of procedures or controls that were originally performed as part of the entity's internal control); and
- Analytical procedures

These statements are effective for periods beginning on or after December 15, 2006. Earlier application is permitted.



**DIXON HUGHES** PLLC

Certified Public Accountants and Advisors

# Attachment F

## YANCEY COUNTY COMMISSIONERS

BUDGET AMENDMENT # 5

FUND: GENERAL

As entered in the minutes of the Yancey County Board of Commissioners at a meeting on Tuesday, March 3, 2009 the following budget amendments are to be recorded:

	EXPEND. CODE	ACCOUNT	INCREASE	DECREASE
1	104120-5130	ANNUAL LEAVE PAYOUT	7,039.00	
2	104130-5121	FINANCE SALARIES	10,800.00	
3	104145-5130	ANNUAL PAYOUT	2,960.00	
4	104150-512601	CLERK TO THE BOARD		3,000.00
5	104150-5121	CLERK SALARY	5,000.00	
6	104150-5181	CLERK - FICA MEDICARE	390.00	
7	104910-5121	PLANNER SALARY		3,900.00
8	104910-512101	INTERN SALARY	11,940.00	
9	104910-5181	INTERN FICA/MED	915.00	
10	104910-5182	INTERN RETIREMENT	590.00	
11	104200-5221	EMPLOYEE OUTREACH		23,349.00
12	104200-5239	VACCINATIONS		8,000.00
13	104200-5991	GEN FUND CONTINGENCY	58,505.00	
14	104322-5220	FOOD & PROVISIONS		75,000.00
15	104330-5121	EM SALARIES		3,500.00
16	104330-5182	RETIREMENT		945.00
17	104520-5100	CONT FROM COUNTY	109,915.00	
18	104710-544004	SOLID WASTE HAULING	500,000.00	
19	104750-569310	FOREST PRESERVATION	15,815.00	
20	105910-5914	TIMBER RECEIPTS - SCHOOLS	62,311.00	
21	104920-569928	EDC - INDUSTRIAL LOAN REPAY	42,000.00	
22	105310-5100	DSS - ADMINISTRATION	250,000.00	
23	105330-5540	CAPITAL - VEHICLES		30,000.00
24	105310-5520	CAPITAL - COMPUTERS		35,000.00
25	105310-5510	CAPITAL - FURNITURE		3,000.00
26	105910-591201	CAPITAL - SAFETY ITEMS		31,250.00
27	105910-5916	REIM OF ADM FUNDS		4,822.00
28	107000-600009	CONT TO FUND BALANCE	321,805.00	
29	105330-5784	FOSTERCARE - STATE		147,296.00
30	105330-5785	FOSTERCARE - IVE		151,457.00
31	105320-5121	INCOME MAINT - SALARIES		16,000.00
32	105320-5181	INCOME MAINT - FICA/MED		4,000.00
33	105320-5182	INCOME MAINT RETIREMENT		2,500.00
34	105320-5183	INCOME MAINT - HEALTH INS		20,000.00
35	105330-5121	SERVICES - WAGES		20,000.00
36	105330-5181	SERVICES - FICA/MED		4,000.00
37	105330-5182	SERVICES - RETIREMENT		3,000.00
38	107000-600006	CONT TO CAPITAL PROJECTS	119,721.00	
39	105330-5251	MOTOR FUELS		4,000.00
40	105330-5253	VEHICLE PARTS		1,000.00
41	105330-5192	PROFESSIONAL SERV		4,000.00
42	105330-5199	PROFESSIONAL - OTHER		3,000.00

43	105330-5311		TRAVEL			500.00
44	105850-5121		CHILD DAY CARE - SALARIES			20,000.00
45	105850-5181		CHILD DAY CARE - FICA/MED			2,000.00
46	105850-5182		CHILD DAY CARE - RETIREMENT			1,000.00
47	105850-5183		CHILD DAY CARE - HEALTH INS			10,000.00
48	104200-5523		COUNTY NETWORKING	76,000.00		
49	106125-569939		REC GRND PROP	139,458.00		

TOTALS	1,735,164.00	635,519.00
NET CHANGE		1,099,645.00
CURRENT APPROP		20,303,695.78
TOTAL APPROP AMENDED		21,403,340.78

REVENUE SECTION			INCREASE	DECREASE
50	104000-4500	INTEREST		16,500.00
51	104000-450001	NCCMT INTEREST		10,000.00
52	104041-4108	AD VALOREM TAXES 2008	725,693.00	
53	104041-4000	PRIOR YEAR TAXES		30,000.00
54	104041-400001	RELEASES		12,800.00
55	104041-4300	TAX EXEMPTIONS		1,500.00
56	104041-4322	AUTO TAX STATE		750.00
57	104041-4323	OVERPMT		750.00
58	104042-4316	TIMBER RECEIPTS	78,127.00	
59	104042-4319	UTILITY REBATE	20,000.00	
60	104042-4401	COUNTRY CABLEVISION		60,000.00
61	104042-4402	CHARTER CABLE		24,000.00
62	104042-4320	FEDERAL LAND ENTITLE	33,583.00	
63	104045-4487	ROD STAMPS - COUNTY		85,000.00
64	104045-4488	ROD STAMPS - STATE		53,000.00
65	104049-4550	BUILDING PERMITS		30,000.00
66	104050-4620	YCTA - SECTION 5311	109,915.00	
67	104042-451102	PARTF GRANT REVENUES	182,000.00	
68	104048-4531	JAIL FEES		27,500.00
69	104041-4635	MITCHELL TIPPING FEES	500,000.00	
70	104057-475204	FOSTER CARE - STATE		73,648.00
71	104057-475202	FOSTERCARE - IVE		124,225.00

TOTALS	1,649,318.00	549,673.00
NET CHANGE		1,099,645.00
CURRENT APPROP		20,303,695.78
TOTAL APPROP AMENDED		21,403,340.78

0.00

Yancey Citizen Volunteers for a Better Tomorrow  
51 West Boulevard  
Burnsville, North Carolina 28714

March 2, 2009

Yancey County Manager Nathan Bennett  
Chairman of the Yancey County Commission Walter Savage  
Commissioner Jerrie Storie  
Commissioner Johnny Riddle

Dear County Manager Bennett and Members of the Yancey County Commission:

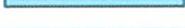
It is my understanding that the Commission may discuss the Yancey Broadband Initiative at tomorrow night's meeting. I thought it may be helpful for you to have the attached Broadband Survey progress report so that you can see the responses we have received to date. We anticipate receiving a lot more response from the public in the next two weeks. As our survey data shows there is a great deal of public interest in this very important issue. We believe the survey data clearly demonstrates that many Yancey County residents are frustrated and in many cases, desperate, to obtain faster high speed Broadband Internet connections. We thank you for your consideration and attention regarding this substantial matter.

Sincerely yours,

Yancey Citizen Volunteers for a Better Tomorrow

Alan J. Orovitz  
(828) 682-9895 Tel  
(828) 273-4144 Cell

## 2. Township

Broadband Survey Interim Progress Report - March 2, 2009 Responses By Township		Response Percent	Response Count
Pensacola		6.6%	30
Prices Creek		3.7%	17
Cane River		7.4%	34
Egypt		5.5%	25
Ramseytown		3.3%	15
Jacks Creek		5.0%	23
Green Mountain		5.9%	27
Brush Creek		6.8%	31
Burnsville		22.3%	102
Crabtree		10.3%	47
South Toe		23.2%	106
		<i>answered question</i>	457
		<i>skipped question</i>	0

8. What type of Internet Connection do you currently have at this address? Please check all that apply:

### Broadband Survey Interim Progress Report - March 2, 2009 Responses By Connection Type

	Response Percent	Response Count
Dial-Up	34.1%	156
DSL (Example: Verizon)	22.3%	102
Cable Modem (Example: Country Cable, Charter)	18.6%	85
Wi-Fi Wireless(Example: Aloft, TRC, MAIN or Store Front Tech.)	8.5%	39
PC Wireless Card (Example: Verizon, Sprint, Qualcomm)	4.2%	19
Satellite (Example: Hughes, Dish, Wild Blue)	6.1%	28
None	11.8%	54
Other (Please list Name and Type)	2.4%	11
	<b>answered question</b>	<b>457</b>
	<b>skipped question</b>	<b>0</b>

## Selected Comments from the Yancey Broadband Survey Interim Survey Progress Report - March 2, 2009

(Please note that some comments have been deleted or edited for content)

- I would buy a computer if I could get the high speed internet service.
- Friends have com w/PC wireless and gotten unreliable connection, but we cannot purchase it at this address. Cable does not reach here. Dial-up we can get, but we sit READING BOOKS while waiting for pages to load. WiFi does not reach here. We gave up on having internet in our home and go to the library every week or two to catch up on email. Very third world.
- Very difficult to receive photos on dialup. People in our rural area, in many cases, have given up hope.
- I have checked for wireless service but it is too expensive for me.
- I am concerned about the lack of availability of high speed internet.
- Often < 10000 bps. We need broadband. The whole state of Wyoming has it! W/a population density less than Yancey county!
- Concern over lack of choices and price. Our budget does not allow higher speeds provided by \_\_\_\_\_.
- Seems to cost more for higher speeds - a barrier to access for those who need it most.
- Dial-up is really slow (10 - 15 KB/sec), cell phone (Verizon "Mobile Office") says it's 230 KB/sec, but is really 20 - 30 KB/sec.
- DSL is not available where I live nor is any other high speed. I could get satellite as an ISP, but my neighbor has it and is very disappointed. The dial up is going to hold back my success greatly.
- My wife's family is in Ukraine, they have better service than we do. Would like to go to college online.
- We would like to have the same options as most of the rest of the country - at comparable pricing too!! Note: we have dial-up, no large files to our email please
- The cost should not be a high!
- Family members from out of state, not able to work remotely, faster to order by phone, can't download much, can't stream news etc.
- High speed should be cheaper and internet box should be included in price.
- Need internet service that doesn't require phone lines!!!
- Dial up too slow for some programs. Have to pay phone & server fees.
- cost must be good/affordable
- \_\_\_\_\_ was a nightmare! Someone in PA signed us up -- obviously knowing NOTHING about the area. They sent the equipment for us to install & we couldn't get a signal. When we

reported that it didn't work, they told us "that our area was full". We sent the equipment back then tried to get our money back from \_\_\_\_\_. All of this involved HOURS on the phone!

- We have streaming video but it is less than 1 Mg so you can't watch streaming video due to time delays
- It is very slow and I have a \$1400 Dell computer
- No cell phone signal on 197S (Barnardsville Rd.)
- Need broadband badly in county. Cost me big \$\$\$ to get highspeed.
- Both my neighbors have DSL yet I am told I can't have it.
- Seems stupid that the south side of Bolens Creek gets DSL but the north side doesn't.
- I have no computer, but I would get one if broadband becomes available.
- Please talk to VERIZON!
- I can get dsl but at a cost that is prohibitive
- When I had internet it was so SLOW!!! Verizon Fios is not available at this address.
- Love to see more internet choices in Burnsville
- Bring us into the 19th century
- Need fast service!!
- When dial-up is all you can get, you do the best you can, with what you have to work with.
- Verizon wireless card is only service we've found to work - too costly to have multiple computers.
- Expensive and works much poorer than our internet at \_\_\_\_\_
- There is NO broadband here it is a limiting factor to the growth of \_\_\_\_\_ business.
- I wish cable internet was accessible.
- Used to have dial-up. Discontinued service 8 months ago. Been without. Tried to get service again and could not. \_\_\_\_\_
- I tried to use \_\_\_\_\_ for about 6 months but it was unsatisfactory and service was so poor that I discontinued the service. Do not have service in my home since. I do have internet coverage at work.
- Yancey county has pretty good cell phone coverage, if wi-fi could be placed on the existing phone towers it would probably cover most of the county.
- No access to broadband
- Service is easily disrupted long period of inadequate service occurred recently; Please provide \_\_\_\_\_ the infrastructure? Fiber? to overcome the interruptions

- I am very satisfied with \_\_\_\_\_availability and service.
- If this helps Yancey county residents, to give better customer service plus create healthier business community, I'm in for it!
- WE just moved 2 miles down the road to this address and used to have DSL through Verizon, but cannot get it now.
- With the current internet connection I currently have, trouble in bad weather and limited usage. Will there be any of this with the cable internet or DSL?
- No cell service, need for medical emergencies; 72 yrs old; wants better cell phone connection
- high speed would help with school as well as work hope you get it. thank
- loose connection at least 10 times per day
- You would think that living 2 miles outside of the city limits there would be a decent option for broadband. The technology in this area is horribly behind the rest of the modern world.
- how are we supposed to grow as a community when we live 20 yrs behind our times
- We are limited on the amount of information we can access in a 24 hour period
- we have tried several times to get verizon high speed at our home , they keep telling us that it is not available to our home because of lack of phone cable ability . We looked at hughes net but it is way too costly . I work full time and I am having to earn a higher degree in order to keep my job. I would like to be able to take classes on line at my home in order to finish my degree sooner, but dial up is very slow and very time consuming. It is very frustrating for me when need to find out information for school work and i have to wait and wait for our dial up net server to kick in gear
- what i need. we have \_\_\_\_\_ high speed but it is a very slow net connector , I am very disappointed with it's performance. I would benefit greatly with high speed .Also my grandchildren are in public school and they would also benefit with high speed when they are staying over and have homework that they might need internet for information. Good Luck
- I tried to have Verizon's DSL service installed. They state I am not within city limits. Dial up was offered. I'm paying \$29.99 for 416 kbps download/123 kbps upload speed and Verizon had DSL at 1 mgps for \$19.99. My mom in Spruce Pine has AT&T DSL at 1 mgps for \$19.99...
- If Broadband available at reasonable cost, would choose over DSL
- My neighbor 200 ft away has DSL, and I cannot even get that.
- I do not want to pay \$49.99 for internet when everyone else that can get Verizon pays 14.99.
- Verizon is offered .5 mile from my house WHY can't I get it?? \_\_\_\_\_ has tried but their service is crappy and the internet is NOT reliable!! I wanted to bundle cable and internet, or bundle phone and internet, but those options are NOT offered here like they are ELSEWHERE
- Take My Kids Like 3 Hours Just To Complete Assignments And Always Gets Kicked Off Its Not Very Reliable

- wish had wi fi
- 50.00 per month is too much money for cable connection and Hughes Net is the only other option at almost 70.00 per month.
- we need broadband
- I rely on internet as it is required to maintain my employment. The only internet access that is fast enough and reliable is through Storefront Tech. I would have liked to have County cable.
- HELP!
- Phone line may not work when rain (get wet)
- Dial up is so slow it is out of the question. Endured for several years. Cable modem is too expensive!
- Works only sometimes and then usually very slow.
- High speed unavailable along with cell phone coverage
- I lost a higher paying job that required some computer work at home because I did not have Internet.
- I go to college on-line. I have to stay after work to get my course work done because I cannot get it done at home due to extremely slow speeds. I typically get no more than 24 kbps. I can accomplish at work in ten minutes what would take me at home at least three hours or more. My children cannot get online and do any of the interactive applications that children so often do because of the poor rate of connection. Cable is not in our area and verizon will not even make their service available. It is very much like being cut off from the world and is a real shame in this day and age. The mountains and our community are absolutely beautiful but the unnecessary sacrifices remove real value from our community and hamper growth, education, and communication, as well as economic opportunities.
- the speed is not always dependable - whenever the phone line is down so is the internet
- I do think it would be wonderful if broadband became available to the citizens of Yancey County.
- Harder and harder to move around on the internet. Dial-up gives limited access to many sites now.
- We would love to be able to get broadband.
- my ability to work from home is greatly impacted by our limited options
- Due to the location of my home, hard-wired cable or telephone line would require additional poles, tree removal and infrastructure cost. Because of our proximity to downtown, along with many other Burnsville residents within the downtown area, a subscription-based wireless broadband network for downtown should be assessed for feasibility and cost.
- Too many to list
- the whole country needs available high speed internet to function properly in our world
- Too slow. Too much dough. And sometimes it don't even go.

- need affordable high speed internet service
- It looks like there are many regional organizations who have had a voice in this issue. I hope you can make your voice heard among the disinformation that is out there.
- UN-fair access policy is largest complaint, followed by cost and then reliability issues
- The email I put on survey is my work email. we don't even have the computer on due to the internet problems.
- Thank you for trying to help the citizens of Yancey County.
- The speed of dial-up is so slow that the internet connection times out before the pages load sometimes. The functions of some internet pages are not even useful because of dial-up. I've noticed that now that most people have high-speed that a lot of websites are designed for that and dial-up doesn't even work.
- The speed of dial-up is so slow that the internet connection times out before the pages load sometimes. The functions of some internet pages are not even useful because of dial-up. I've noticed that now that most people have high-speed that a lot of websites are designed for that and dial-up doesn't even work.
- why can't i get cable internet Fri
- I would like faster internet service. My daughters would be able to live and work in Yancey County if broadband was more accessible.
- I pay for a higher speed than I can get with \_\_\_\_\_
- Lack of video capability and Skype greatly hinders work that I would like to be doing. College age sons are also affected
- I wish we could get better service.
- I host many workshops for the school system and bring many people into the county from surrounding areas. They are always in need of internet access for the workshop and to keep connected to their school while they are away due to the fact that most participants are administrators and school principals. We do not have the capability to offer them such a service. It is embarrassing and a hinderance to all involved. I would love to see Yancey County equipped with internet access to our business guests.
- Would like to be able to take advantage of cheaper phone and internet bundles offered by Verizon and others
- I have a college student trying to take online classes, impossible. Please get DSL up by us
- Sometimes difficult to send e-mail
- expensive
- Too expensive - should be cheaper.

- We want to stay with \_\_\_\_\_ but can't get line of sight wireless so have to change to Verizon or sit and wait half the night for things to come in and/or go out.
- I can't get service from anyone.
- We desperately need Broadband as the future depends on it.
- I was lucky.
- Not enough signal to use an aircard which I could use.
- Not much competition to keep the cost reasonable; I would like to see a lower monthly rate
- When I initially called \_\_\_\_\_ they said we were not in their area. Several months saw what their service areas were on their website I called back since we are comfortably within the ranges they posted. I had to be a little insistent to get someone to come out. The reliability issue have been problems with the installation and huge problems getting anyone to come out and fix them.
- I am one of the fortunate few to have easy access to Broadband. It is not as accessible as they think!
- I'd like to testify somewhere about \_\_\_\_\_ outrageous business practices!
- Looking to get high speed internet access, not very many options
- We have tried services, cable was going to charge a ridiculous amount to connect. Dial up is too slow. We have given up.
- The weather can and does affect the connection and download and upload speeds.
- Even though I can get DSL it is too expensive. While dial up is cheap, it is unreliable.
- Hello Folks, please make this available because HughesNet is \$79.00 a month for 1.5 mb and not worth it. Would love to have Verizon DSL but I am 22,000 feet from the central office they say too far.
- All utilities-- water, landline phones, and cable/internet services are expensive
- Connectivity using cable, satellite, or wireless cell phone modem all are not as reliable or cost effective as the broadband you suggest. Please bring broadband to our neighborhoods.
- desperately need internet service but are unable to get it where I live
- We need more options to help with price speed & reliability!
- expense of setup and maintaining connectivity is prohibitive
- Even if we have broadband available most of the county will not be able to afford it
- There are no choices in my particular area except for dial-up
- Although I am just outside city limits I have no real options for internet access. My two school age children must go to the public library to get information for research. I teach online courses at \_\_\_\_\_ and cannot work from home or assist students after work hours.

- Dial up is terrible! My kids NEED internet for homework and they can not use it half the time. It is a chore and a headache and a miserable experience! We have used satellite \_\_\_\_\_ in the past and it was WORSE than dial up. We would LOVE to have broadband available to us. It would improve the quality of our children's schoolwork and make simple internet tasks much more enjoyable.
- It is not fast enough, at 22-24, to deal with my on-line business properly.
- The only service that could provide us with internet was cable and we had to pay a lot to have cable service extended to our house.
- It's never available in our area and if it was it would be like everything else the price wouldn't be affordable
- High speed internet is one very important component of Yancey County's economic future, as we are so remote. It could promote self employment, small business, and help larger businesses compete.
- I have tried for years to get broadband through Verizon and Charter without success. They show interest in offering their services up here. My job at \_\_\_\_\_ includes being the \_\_\_\_\_ webmaster. There are many times I have to work on updating the web site from home. It is incredibly frustrating at dial-up speed. My Speedtest just indicated 28 kbps. Also, I question the accuracy of the State's figure of 93% of our county having broadband. It certainly doesn't include our area.
- Our only choice for internet is satellite; phone lines do not allow for adequate internet connection or speed. Wireless, cable, DSL, and mobile are not available in our township. I cannot work from home and have to rent office space in Burnsville to get DSL. Cable is not available and wireless is too expensive to set up and is not as reliable if we can get access from this location. We are also limited to Verizon phone company and cannot get adequate broadband to have web conferencing or VOiP at the office. Satellite at the house has an extremely low upload and is not adequate with VOiP or VPN connection, nor is it reliable due to weather, cloud cover, etc.
- As a part time resident, I find it not cost effective to have computer connection with \_\_\_\_\_ I just use the library.
- We are on very fixed incomes and need the price to be very reasonable....low!
- Other than dial-up there is no internet service at my house
- The only service available to me was dial up and so I opted to not have anything. If cable had been available I would have gotten that service
- Yancey County can forget recruiting any new industry until it gets reliable, cost-effective broadband.
- not fast enough and bumped off frequently
- Cost is too high.
- Cable modem is the ONLY option with acceptable speed and reliability, but still not best reliability and speed

- Currently building three houses on property. Would be willing to place tower on property if needed.
- I work with an afterschool program and am longing for broadband so that we can do more online projects!!!
- dial up is totally inadequate; country cable is unavailable.
- Hard to get clear answer from Verizon about DSL.
- Can't take part in online courses offered by the state for license renewal for my job.
- Most high speed service does not reach my area, those that do are too expensive.
- from my home it takes 25 min. to download wlos weather page just to try to get local a weather forecast
- No issues of concern. I have good high speed service through the Country Cable company.
- I had dial-up and dropped it, and have checked email from work. I would love broadband and would consider a service if it was available at a reasonable price.
- Cost is an issue for me.
- My mother gave up her internet service as it was too slow to be of any use. She cannot afford to pay to have the cable modem or satellite modem put in, as she would incur all installation fees There should be some high speed internet service available to the \_\_\_\_\_ area that doesn't cost a fortune. My parents have missed out on years of internet service due to this situation. I find it impossible to believe that in 2009 this is the case. Not to mention the inconvenience of having no service for our laptops when we visit. My husband has to go elsewhere if he needs the internet for work, which is often the case. Extremely difficult!
- need to get Yancey Co. out of the dark ages-bring them into the 21st century Only Dialup service available
- Have DSL but it is not a lot faster than Dial-up. nothing faster available at this location
- dont like hughes net
- Downloading is impossible!
- I am paying \$60 per month and services aren't very good!!!!
- When the phone is out so is the internet, phone line quality is awful
- It's not perfect, but much better than dialup.
- It is not feasible for many folks to be able to afford satellite
- It's too much money
- We tried for months to get high-speed and Verizon said it was not available. When our phone went out, the repair man said we could get high-speed and he saw to that we got it otherwise we would still not have it.

- Would prefer more speed and reliability
- The connection is pretty quick for DSL.
- Cable would be great as I now pay over \$500.00 per month for internet service
- I Have it everyone else needs it!! I couldn't survive without it.
- Verizon has had to "groom the lines" to provide DSL. This worked and we had DSL for two weeks but are working with tech support to solve erratic connection. They have been very attentive.
- I am only interested in broad band internet, no TV, no bundled services.
- It's way too slow. Fifteen minutes to start up and connect. Another 15 to get mail.
- inconsistent service. periods of slow response: 'freezing': and unavailability of internet
- Some days it works some days it doesn't. Very slow at times. Unreliable but better than dial-up.
- Expensive.
- High speed internet access is vital for economic growth in our county!
- I have been trying to get at least high-speed internet for years! This would be great!
- Cost is double due to little or no competition. (Cost for DSL here is half of that in Asheville.)
- I tried the local cable company and could not afford the initial hook-up of \$240. It is sometimes emotionally painful to use dial-up because of the amount of time it takes.
- I'm very satisfied. Most people in Yancey are not as fortunate as we are in being able to get DSL. I wish you well in your effort.
- I have been satisfied with Verizon. Maybe it could be better, but for me, it is fine.
- most information that we want to access is virtually unavailable secondary to slow speed, inability to load and play
- Reliability has been much better in the last six months.
- I have had to go to other places to use the internet. I will be home and wanting to use it.
- Cable installation is too expensive for us. How we would love to get broad-band! Thanks for doing this. We'd like to have a website for my husband's business, but managing it w/dial-up is difficult.
- EXPENSE
- COST
- DVDs , videos on websites stop and restart every 30 seconds or so - imp. with my home-based business to have uninterrupted, fast access to these tools
- Loss of speed and connectivity with change in temperature or after rain or snow

- We need faster connections here.
- My speed is barely adequate today but I am concerned how to get faster speeds in the future.
- Satellite will never be broadband. Goes out several times a day. Emails sometimes take 3 hours to send/receive.
- I feel we live in a third world country, when it comes to the lack of technology in this county. How can we join the rest of the country in their ability to communicate quickly and with lots of data, through broadband, without this capability and low cost options. HELP!!!
- Unable to connect at times. No internet if cable lines are damaged...happens more frequently in bad weather.
- I have dial up for a mac mini oxs. it doesn't support my basis computer/internet needs. I feel isolated, violated, and outraged at times because of my internet limits. I cannot upgrade my required system downloads and my computer performs at the lowest level possible. I am low income, receiving food stamps which allows me a adjusted rate with basic \_\_\_\_\_service. I need and should have access to DSL. I do not have a t.v.
- We need real Broadband. Performance is very unsatisfactory and slow.
- At times the router loses the IP address at the Vacation Rental we have and this causes us problems with our customers who depend on the internet connection for work while they are on vacation. And of course, Tech support calls are not how these folks want to spend their time.
- not having a high speed connection makes it hard for my kids to expand their learning options and its also impossible to grow my wholesale craft business

*Attachment H*



## YANCEY COUNTY

110 Town Square, Room 11 • Burnsville, North Carolina 28714  
PHONE: (828) 682-3971 • FAX: (828) 682-4301

Nathan Bennett, *County Manager*

Walter Savage, *Chairman*

Jerri Storie, *Commissioner*

Johnny Riddle, *Commissioner*

### RESOLUTION

***EXPAND THE YANCEY COUNTY BOARD  
OF COUNTY COMMISSIONERS TO FIVE (5) MEMBERS WITH  
STAGGERED FOUR (4) YEAR TERMS***

WHEREAS, the Yancey County Board of County Commissioners desire to have a more effective form of government for the people of Yancey County; and

WHEREAS, Yancey County is one of only three counties remaining in North Carolina to elect a three-member board of county commissioners with members serving two year terms; and

WHEREAS, it is difficult for Yancey County Commissioners to see long term capital projects and other long range initiatives through in a two year term; and

WHEREAS, a five member board of county commissioners would insure greater continuity in county government and would better serve the interests of Yancey County citizens; and

WHEREAS, the nonpartisan Yancey County Strategic Economic Development Action plan, drafted for the Yancey County Economic Development Commission in July 2005 states as follows: "Political divisiveness sometimes stalls economic development. A great concern is the county government structure of two-year terms and a three-person board of commissioners. A five-member board with longer, staggered terms would provide for greater consistency. Consistency is crucial to carrying out long term economic development initiatives." Further to address such concern the action plan recommended that "the Yancey County Board of Commissioners expand its board from three seats to five and lengthen terms to four-year staggered terms."

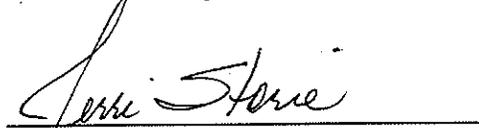
*Continued on Page 2*

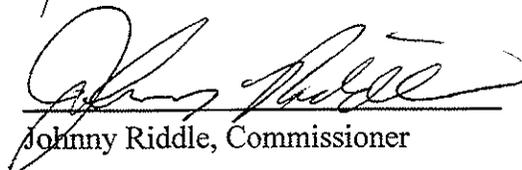
**NOW THEREFORE** be it **HEREBY RESOLVED** by the Yancey County Board of County Commissioners that the Board does hereby request Yancey County's legislative delegation to the General Assembly of the Great State of North Carolina introduce a local bill for consideration of that body to direct the composition and manner of election of the Yancey County Board of County Commissioners to establish the following:

1. Provide for the election of five members to the Yancey County Board of County Commissioners.
2. Further, that such change result in five members being elected to the board of commissioners in the 2010 General Election, with four year terms given to the candidates receiving the two highest number of votes, and two year terms given to the three candidates receiving the next highest number of votes.
3. Thereafter, at every other biennial general election the two candidates receiving the highest number of votes shall receive four year terms and the candidate receiving the next highest number of votes shall receive a two year term; thus there shall be henceforth elected three commissioners to the Yancey County Board of County Commissioners at every biennial election.
4. Further, that the election of Chairman of the Yancey County Board of County Commissioners at large would be abolished and a chairman would henceforth be elected from among the membership of the board of commissioners.

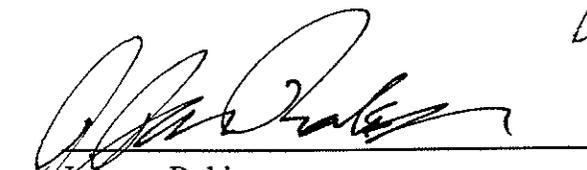
*Adopted unanimously by the Yancey County Board of County Commissioners in regular session this the 3<sup>rd</sup> day of March, 2009.*

  
Walter E. Savage, Chairman

  
Jerri Storie, Commissioner

  
Johnny Riddle, Commissioner

SEAL

  
Jason Robinson,  
Clerk to the Board of Commissioners

# Attachment I



## YANCEY COUNTY

110 Town Square, Room 11 • Burnsville, North Carolina 28714  
PHONE: (828) 682-3971 • FAX: (828) 682-4301

### Yancey County

Nathan Bennett, County Manager

Walter Savage, Chairman

Jerri Storie, Commissioner

Johnny Riddle, Commissioner

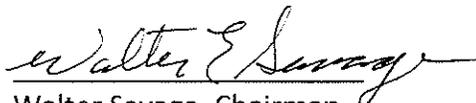
## National Incident Management System (NIMS) Implementation Plan

### FOREWORD

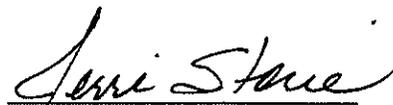
In Homeland Security Presidential Directive (HSPD)-5, Management of Domestic, the President directed the Secretary of Homeland Security to develop, submit for review to the Homeland Security Council, and administer a National Incident Management System (NIMS). This system will provide a consistent Nationwide approach for Federal, State, local and tribal governments to work effectively and efficiently together to prepare for, prevent, respond to, and recover from domestic incidents, regardless of cause, size, or complexity.

The NIMS enhances the management of domestic incidents by establishing a single, comprehensive system for incident management and will help achieve greater cooperation among departments and agencies at all levels of government. Aside from the requirements of the HSPD, this department possesses significant responsibility as a signatory to the National Response Plan (NRP). Implementing the NIMS strengthens each department's capability and resolve to fulfill its responsibilities to the American people in times of emergency.

The following NIMS Implementation Plan will help ensure that Yancey County has fully incorporated the NIMS into our emergency response plans, procedures, and policies. This plan also provides guidance for all divisions to ensure that all personnel are appropriately trained in the NIMS and prepared to effectively and efficiently execute the department's duties under the NRP at all times.

  
Walter Savage, Chairman

  
Nathan Bennett, County Manager

  
Jerri Storie, Commissioner

Date: March 3, 2009

  
Johnny Riddle, Commissioner

# Attachment 5

## YANCEY COUNTY TAX ADMINISTRATION

NonVehicle by Refund Date 02/03/2009 to 02/26/2009

Billed to	Refunded to	Billnumber	Refund Date	Amount
SUTTON, ROBERT THOMAS JR	SUTTON, ROBERT THOMAS JR	N2008014178	02/06/2009	\$210.53
	625 RANSOM SILVERS RD			Value Refunded
	BURNSVILLE	NC 28714		\$42,105
SHOULD HAVE RECEIVED THE DISABILITY EXEMPTION				

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	Count:	1		
Total Refund:	\$210.53	Total Value:	\$42,105	

County \$184.03

District \$26.50

District	Amount	Value
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CRABTREE FIRE DISTRICT	\$26.50	\$42,105	\$42,105
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*Walter J Savage*  
3-3-09

YANCEY COUNTY TAX ADMINISTRATION

NonVehicle by ~~Release~~ Date 02/03/2009 to 02/26/2009

Billed to	PIN/Tag	Billnumber	Release Date	Amount
BOYER, SHARON 06002 00389 2008 USE VALUE GRANTED BY BOER YANCEY COUNTY		N2008016491	02/13/2009	\$595.50
JACKS CREEK FIF	\$535.95			\$59.55
MOON, MARY E. 11003 00551-34 CORRECTIONS MADE TO STRUCTURE, P O HAD APPEALED TO PTC AND DROPPED APPEAL AFTER CORRECTIONS WERE MADE YANCEY COUNTY		N2008010141	02/26/2009	\$691.38
	\$672.87			
	County Interest	\$18.51		
MORRIS, RICHARD C 03008 01871-126 INCORRECT NEIGHBORHOOD, ERROR MADE BY REAPPRAISAL CO. YANCEY COUNTY		N2008010206	02/17/2009	\$2,157.71
EGYPT FIRE DIST	\$1,888.20			\$209.80
	County Interest	\$59.71		
ROBINSON, CYNTHIA JO 03013 01878-123 CLERICAL ERROR, WRONG NEIGHBORHOOD IN WOLF LAUREL YANCEY COUNTY		N2008012465	02/03/2009	\$1,172.00
EGYPT FIRE DIST	\$1,054.80			\$117.20

*Walter J Savage*  
3-3-09

YANCEY COUNTY TAX ADMINISTRATION

NonVehicle by Release Date 02/03/2009 to 02/26/2009

Billed to	PIN/Tag	Billnumber	Release Date	Amount
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	Count:	4		
Total Release:	\$0.00	Total Value:	\$0	

County \$4,151.82

District \$386.55

County Interest \$78.22

District	Amount	Value
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EGYPT FIRE DISTIRCT	\$327.00	
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JACKS CREEK FIRE DISTF	\$59.55	
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